

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 06/16/2020

MINUTES:

Commissioners present: Philip Weiss, John Hemingway, Russ Hamm, & Stirling Edwards

Attorney: Joe O'Donnell

Staff Present: Rachel Lenz & Chris Frankhauser

Media and others: 3

6:07 p.m. – President Weiss declared the meeting open. Weiss explained the newly passed law regarding the open meetings act in relation to online meeting formats. The major change to the format will be role call votes for all action items.

**2. Approval of Agenda** –Commissioner Hamm moved for approval of the agenda. Commissioner Hemingway seconded the motion. The motion passed on a roll call vote (3 ayes – 0 nays).

**3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Hamm moved to approve the regularly scheduled May meeting minutes.

*\*6:11 - Meeting was paused for lack of quorum – Stirling lost connection*

*\*6:14 – Commissioner Hemingway joined the meeting – meeting resumed*

Commissioner Hemingway second the motion. The motion passed on a roll call vote (3 ayes – 0 nays).

Treasurer Hamm gave an overview of the consolidated fund and general fund balances. Commissioner Hemingway moved to approve the bills and transfers and monthly financial statements. Commissioner Weiss second the motion. The May financial statements and June bills were approved on roll call vote (3 ayes – 0 nays).

**4. Public Comment** – None

**5. Presentation and review of the 2019 annual audit - Greg Butler with discussion and action possible** – Greg took commissioners through points of interest in the audit report. He then explained the five-year outlook presented to the board. He told the board overall everything looks good and the District did a good job staying within the budget estimates.

*\*6:29 – Stirling rejoined the meeting*

Commissioner Hamm moved to approve the 2019 annual audit. Commissioner Hemingway second the motion. The motion passed on a roll call vote (4 ayes – 0 nays).

*\*6:35 – Commissioner Edwards lost connection from the zoom meeting.*

**6. Election of Officers** –

- Commissioner Hemingway nominated Commissioner Weiss for President. Commissioner Hamm second. Commissioner Weiss was elected as President on a roll call vote (3 ayes, 0 nays)

*\*6:39 – Commissioner Edwards rejoined the meeting*

- Commissioner Hamm nominated Commissioner Edwards for Vice President. Commissioner Hemingway second. Commissioner Edwards was elected as Vice President on a roll call vote (4 ayes, 0 nays)

- Commissioner Weiss nominated Commissioner Hamm for Treasurer. Commissioner Hemingway second. Commissioner Hamm was elected as Treasurer on a roll call vote (4 ayes, 0 nays)

- Commissioner Weiss nominated Commissioner Hemingway for Assistant Treasurer. Commissioner Hemingway denied the nomination. Attorney O'Donnell recommended postponing the election of assistant officers to the next meeting as the present need is for primary officers. Commissioner

Hemingway moved to table the election of the assistant secretary and assistant treasurer to the July meeting. Commissioner Hamm second. The motion passed on a roll call vote (4 ayes, 0 nays)  
- Commissioner Weiss nominated Director Lenz for Secretary. Commissioner Hamm second. Director Lenz was elected as Secretary on a roll call vote (4 ayes, 0 nays)

7. **President's report** – President Weiss informed the board that slow progress is being made on the strategic plan and as it currently sits the stirring committee is about a month behind the original timeline. He anticipates seeing more progress in that regard once the state started reopening and focus can switch back to that plan.

8. **Director's report** – Director Lenz informed the board she and Superintendent of Support Service Armstrong are writing an infectious disease response protocol at the recommendation of IPARKS. The detailed protocol covers how the Park District will respond if another COVID type scenario happens. Lenz updated the board on operational procedures within Phase 3. Touchless hand sanitizer stations have been ordered and will be installed throughout the parks. Staff are preparing for entering into Phase 4 scheduled on June 26<sup>th</sup>. Director Lenz asked for patience from park users as they work to properly reopen with a very limited staff. Lenz announced that Movie in the Park is coming back in a new drive-in style set up. The first movie will be the Lion King on June 26<sup>th</sup>. The District is also hosting a variety of new programs including it's first virtual 5K and ceramic camp with instructional videos with Natalie Shelly. Lastly, Lenz informed the board that MCSRA Supervisor, Jessica Stephens has moved to Texas and will no longer be with the District.

Commissioner Hamm asked for details on the reopening of Ball Fore within the phases and for an update on the youth leagues. Director Lenz said new carpet for the mini golf course was going to be laid in the near future and that would be the only factor that would postpone Ball Fore reopening in Phase 4. Lenz said youth leagues are waiting for information from the Park District and the Park District is waiting for information from the state. Youth Leagues are currently practicing.

9. **Distribution and Discussion of Macomb Park District Phased Reopening plan** – Director Lenz emailed a copy of the plan to each commissioner ahead of time for their review. Lenz developed this to provide people an idea of when elements of the park district would be reopened parallel to the Restore Illinois guidelines released by the Governor's office. Lenz emphasized the plan is a working document and contains the extent of what is currently known. As the state releases more guidance, she will update the document accordingly.

10. **Open Commissioner Presentation and discussion of future agenda items** – N/A

7:03 PM Meeting adjourned on motion from Hamm, second by Hemingway. The motion passed on a roll call vote (3 ayes, 1 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District