

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 05/19/2020

MINUTES:

Commissioners present: John Hemingway, Russ Hamm, Stirling Edwards, & Emily Gamage

Attorney: Joe O'Donnell

Staff Present: Rachel Lenz

Media and others: 3

6:01 p.m. – President Weiss declared the meeting open.

**2. Approval of Agenda** – Commissioner Hamm moved for approval of the agenda. Commissioner Gamage seconded the motion. The motion passed (5 ayes – 0 nays).

**3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Director Lenz explained there would be two separate approvals, one for the March minutes and one for the April minutes. Commissioner Hamm moved to approve the regularly scheduled March meeting minutes. Commissioner Gamage second the motion. The motion passed (5 ayes – 0 nays).

*\*6:05 - Commissioner Hemingway went off screen\**

Commissioner Hamm moved to approve the regularly scheduled April meeting minutes. Commissioner Edwards second the motion. The motion passed (4 ayes – 0 nays).

Treasurer Hamm gave an overview of the consolidated fund and general fund balances. Commissioner Edwards moved to approve the bills and transfers and monthly financial statements. Commissioner Gamage second the motion. The April financial statements and May bills were approved on roll call vote (4 ayes – 0 nays).

**4. Public Comment** – None

**5. President's report** – President Weiss informed the board the May meeting is typically when Greg Butler would normally present the annual audit but due to the move to virtual meeting the audit would be pushed to June in hopes that the board will be able to meet in person. Weiss also informed the board that he has been working with Director Lenz on the phased re-opening and would have further details to present at the June meeting.

*\*6:12 – Commissioner Hemingway rejoined meeting.\**

**6. Director's report** – Director Lenz shared operational updates in relation to COVID-19, many procedures have continued as were put in place in April. Lenz talked further about the phased reopening and plan development for the Park District. The plan will follow guidelines published by the Illinois Department of Public Health (IDPH) and the Park District's state associations. Many steps in the re-opening process will take time to accomplish as the District has been under a hiring freeze since the beginning of April and getting the minimum daily operations completed has been a struggle for some departments. The plan timeline will reflect these limitations, so it may not line up with the Governor's re-opening plan. Communication has happened with youth leagues and the potential for their season.

Lenz also shared information about the Governor's funding allocation for shovel ready projects. She also talked about some of the creative staff initiatives, Happiness at Home Kits, Daily Joke Line (309-837-7275), ceramics kit with instructional videos, and Macomb High School Senior Photos in Glenwood Park in collaboration with MHS, Macomb Art Center, and Downtown Development.

**7. Consideration and possible action on Campfire Concepts strategic plan proposal.** President Weiss referenced the email Director Lenz sent to commissioners with the proposal attached. Weiss commended Jarrod's work on the updated proposal. Discussions covered expenses, timeline, flexibility, and additional resources such as the community report from Dr. Jeremy Robinett. Commissioner Edwards moved to accept the Campfire Concept proposal. Commissioner Hamm seconded the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

**8. Open Commissioner Presentation and discussion of future agenda items** – Director Lenz jumped in to give an update on the lighting project. The order for lights has been placed. Once the lights have been manufactured, weather depending, onsite construction will begin soon thereafter.

6:36 PM Meeting adjourned on motion from Edwards, second by Gamage. The motion passed (5 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District