

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 11/19/19

MINUTES:

Commissioners: Philip Weiss, John Hemingway, Russ Hamm, Stirling Edwards, & Emily Gamage

Staff Present: Rachel Lenz

Attorney: Joe O'Donnell

Media and others: 11

6:00 p.m. –President Weiss declared the meeting open.

2. Approval of Agenda – Commissioner Hamm moved for approval of the agenda. Commissioner Edwards seconded the motion. The motion passed (4 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Hemingway moved for approval of the October meeting minutes. Commissioner Edwards second the motion. The motion passed (4 ayes – 0 nays). Treasurer Hamm informed the board that the District has received the final tax distribution and gave account summaries of both the consolidated fund and each of the general fund balances. Commissioner Hemingway moved to approve of the bills and transfers and monthly financial statements. Commissioner Edwards second the motion. The October financial statements and November bills were approved on roll call vote (4 ayes – 0 nays).

4. Public Comment – None

5. President's report – N/A

6. Director's report – Director Lenz informed the board of her attendance to the Macomb Legislative Luncheon and the IAPD Legal Symposium and the topics discussed at each. Lenz shared her appreciation for the fundraiser hosted by Arnold Brothers Heating and Cooling through which \$3,040 was raised for the Veterans Park Lighting Project. Director Lenz also shared details about a new program coming to youth sports leagues call affiliate youth sports leagues. This affiliate group program is being put into place as a means to be able to continue operations in maintaining youth sports fields. Lenz concluded with an update on the lighting project. Advertisement for bids will be sent out November 27, bid openings will take place on December 20th at the Park District main office, and the board will award the bid winner at the January 21st meeting.

7. An Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2019, of the District, for park purposes, for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof,

action possible – President Weiss asked Commissioner Hemingway to explain the Bond Ordinance to the commissioners and public. Commissioner Hemingway briefly described the process of hiring a bond agency and working with them to sell bonds at a minimum interest rate to assist in Park District capital improvements. The bond public hearing took place at the October board meeting. Commissioner Hamm moved to approve the Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2019. Commissioner Edwards second the motion. The motion passed on a roll call vote (4 ayes, 0 nays).

8. Consideration of the appointment of a member to fill a board vacancy with possible closed session and possible action, 5 ILCS 120/2(c)(3) – President Weiss passed the platform to Secretary Lenz who informed the board they should have received an email with Emily Gamage’s letter of interest and resume for consideration for the board vacancy seat. Commissioner Hemingway moved to enter into close session to discuss under 5 ILCS 120/2(c)(3). Commissioner Edwards second the motion. The motion passed on a roll call vote 6:23 (4 ayes, 0 nays). Commissioners re-entered open session at 6:39 p.m with a motion from President Weiss and a second from Commissioner Hemingway. The motion passed on a roll call vote (4 ayes, 0 nays). Commissioner Hamm moved to consider Emily Gamage to fill the board vacancy. Commissioner Hemingway second the motion. The motion passed on a roll call vote (4 ayes, 0 nays).

Secretary Lenz conducted and Emily Gamage recited the Oath of Office.

Emily Gamage seated as a new commissioner at 6:42 p.m.

9. Discussion of Executive Director’s Annual Review, closed session possible, action possible – 5 ILCS 120/2(c)(2) – Commissioner Hemingway informed the board he had sought council from both the District’s board attorney as well as IAPD’s legal council to confirm that the board could enter into closed session to discuss both items 9 and 10 but actions would need to be taken on separate distinctions once the board re-entered into open session. Hemingway moved to enter into closes session under 5 ILCS 120/2(c)(2). Commissioner Edwards second the motion. The motion passed on a roll call vote at 6:46 p.m. (5 ayes, 0 nays). Commissioners re-entered open session at 7:37 p.m with a motion from Commissioner Hamm and a second from Commissioner Hemingway. The motion passed on a roll call vote (5 ayes, 0 nays). Commissioner Hemingway moved that Director Lenz be awarded a \$2,000 bonus for her performance this year. Hemingway made special note to Lenz performing double duty for several months during the search for a new Superintendent of Events. Commissioner Gamage second the motion. The motion passed on a roll call vote (5 ayes, 0 nays).

10. Review and renewal of Executive Director contract, closed session possible, action possible – 5 ILCS 120/2(c)(2) – Commissioner Hemingway moved to extend the Director’s contract for a three year period, that the contract language remain the same, that her base salary for 2020 be adjusted by a 5% increase. Commissioner Hemingway added that any further

adjustment to salary would be made at the Director's annual review on a year to year basis. Commissioner Gamage second the motion. Director Lenz asked for an opportunity to discuss. Lenz thanked the board for the generous gesture but knowing where the park finances stand and wanting to be able to provide the staff with raises, she respectfully decline the 5% adjustment. Commissioner Hemingway stated that he would not remove his motion as he believed it needed to be on public record. The motion passed on a roll call vote (4 ayes, 0 nays, 1 abstain).

11. Discussion and action on naming an official delegate for the IAPD Business Meeting – Commissioner Edwards being next in line to attend a annual state conference accepted the nomination to be the official delegate for the IAPD Business Meeting. Hemingway motioned to name Edwards the official delegate for the IAPD Business Meeting. Hamm second the motion. The motion passed (5 ayes, 0 nays).

12. Resolution 19-1: Reduction of Single-Use Plastics and Carbon Footprint – due to the time taken through the meeting thus far, Commissioner Heminway moved to table Resolution 19-1 to the December meeting. Commissioner Hamm second the motion. The motion passed (5 ayes, 0 nays).

13. Open Commissioner presentation and discussion of future agenda items. – N/A

7:49 PM Meeting adjourned on motion from Hamm, second by Hemingway. The motion passed (5 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District