

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 11/20/18

MINUTES:

Commissioners present: John Hemingway, Russ Hamm, & Philip Weiss
Attorney Joe O'Donnell
Staff Present: Rachel Lenz
Media and others: 4

6:57 p.m. –President Hemingway declared the meeting open.

2. Approval of Agenda – Commissioner Weiss moved for approval of the agenda. Commissioner Hamm seconded the motion. The motion passed (3 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Hamm moved for approval of the regularly scheduled October meeting minutes as well as the November special meeting minutes. Commissioner Weiss second the motion. The motion passed (3 ayes – 0 nays). Treasurer Hamm gave a summary of the each of the consolidated fund and general fund balances year to date. Commissioner Weiss moved to approve of the bills and transfers and monthly financial statements. Commissioner Hemingway second the motion. The October financial statements and November bills were approved on roll call vote (3 ayes – 0 nays).

4. Public Comment – None

5. President's report – N/A

6. Director's report – Director Lenz thanked the VIBE Committee for an outstanding event and informed the board the District would be receiving a check for \$27,777 to go towards the lighting project at Veterans Park. Lenz also informed the board that the District in partnership with the City of Macomb was granted the full amount of the Community Forestry Grant and had completed the first planting of 20 trees at Veterans Park. Lenz thanked the Macomb Rotary Clubs, the Macomb Beautiful Association, Downtown Macomb, and the City of Macomb Public Works for coming out to help plant trees the week prior. An additional 30 trees are set to be planted in the Spring.

7. An Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2018, of the District, or park purposes, for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof. – Ordinance 329 – President Hemingway explained the bond is an annual endeavor the District undertakes which helps fund a major portion of the District's operations by and large. President Hemingway read the preamble into the minutes: "An Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2018, of the District, for park purposes, for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof." Commissioner Weiss motioned to approve. Commissioner Hamm second. The motion was approved on roll call vote (3 ayes – 0 nays).

8. Discussion and action on naming an official delegate for the IAPD Business Meeting. – President Hemingway explained that the District is a standing member of the Illinois Association of Park Districts and as such are required to send a delegate to the annual business meeting held at the annual state conference of the IAPD & IPRA. Commissioner Hamm informed the board that his schedule was open to attend this year. By consent Commissioner Hamm was named the Macomb Park District delegate for the annual IAPD business meeting.

9. Overview of the District's financial reports: Commissioner/Treasurer Hamm – Treasure Hamm started by explaining the bond that was just approved is issued into the consolidated fund. Out of this account, the payments for any long term debt (debt certificates from 2009 and 2015) are made. This account is the one where new equipment purchase, park improvements, capital lease (copier rental) and project related payroll is paid from. Within this fund is the Capital Projects, Bond Retirement and Savings. The Bond Retirement fund is where the taxes collected to pay off the previous year bond are held until that is paid. The General Fund is the account that is for the day to day operations for the District. From this account things like the utility bills, office supplies, phone bills and material and supplies are paid from. Within the General Fund there are 11 separate funds that make up the General Fund (Corporate, Unemployment, Liabilities, Worker's Comp, Audit, IMRF (Illinois Municipal Retirement Fund), Social Security, Police, Paving & Lighting, Rec General and Special Recreation). This is the fund that the non-project payroll comes out of. Program registrations, shelter rentals and money to play mini golf and use the driving range are some examples of revenues for this fund.

10. Open Commissioner Presentation and discussion of future agenda items – N/A

7:20 PM Meeting adjourned on motion from Weiss, second by Hamm. The motion passed (3 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District