

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 02/19/19

MINUTES:

Commissioners present: Philip Weiss, Valencia Pettigrew, Russ Hamm & John Hemingway

Attorney: Joe O'Donnell

Staff Present: Rachel Lenz

Media and others: 3

6:06 p.m. –President Weiss declared the meeting open.

2. Approval of Agenda – Commissioner Hamm moved for approval of the agenda. Commissioner Pettigrew seconded the motion. The motion passed (4 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Hamm moved for approval of the regularly scheduled January meeting minutes. Commissioner Pettigrew second the motion. The motion passed (4 ayes – 0 nays). Treasurer Hamm a summary of the opening year activity in the consolidated fund and each of the general fund account balances. Commissioner Hemingway moved to approve of the bills and transfers and monthly financial statements. Commissioner Pettigrew second the motion. The January financial statements and February bills were approved on roll call vote (4 ayes – 0 nays).

4. Public Comment – None

5. President's report – President Weiss stated this being his first meeting as Board President that he did not have much to report on but he has started meeting with Director Lenz weekly to gain more insight on what is going on in the district and the process behind those decisions. President Weiss is excited about the ideas the Director has and looks forward to working with her to see those come to fruition.

6. Director's report – Director Lenz informed the board the District recently completed the management orientation which consisted of two days of training going through the new cloud based management system, Dude Solutions, expectations for 2019, safety training, and training from the CEO of Campfire Concepts Jarrod Scheunemann. Director Lenz announced upcoming programming and events for the District such as Daddy Daughter Dance, Foos for Families Fundraiser at Chubbys, the Foos for Families event the first weekend in March and multiple family workshops and ceramics programs happening now. Lenz told the board that the parks will remain closed until the weather improves and we see consistent temperatures. Director Lenz closed foreshadowing the minimum wage increase will affect the district and their ability to offer certain services. She and Chris Frankhauser are working together to build a financial prediction as to how this increase will affect the district.

7. Discussion and Action on Ordinance #331 Seating of Commissioners and Election of Board Officers - President Weiss asked Commissioner Hemingway to give a brief explanation on the reasoning behind this Ordinance. Hemingway gave brief background on the legislative process with seating board members. With the amount of new members being seated in May he thought it best to allow the new members to have a meeting under their belt before doing elections for officers. Commissioner Hamm moved to approve Ordinance #331. Commissioner Pettigrew second the motion. The motion passed (4 ayes – 0 nays).

8. Presentation of draft Budget and Appropriations Ordinance #332 – Director Lenz gave a quick overview of the Budget and Appropriation Ordinance. She reminded the board that this document is an platform for the District to be transparent to the public about our spending. Lenz also reminded the board that this document counts certain dollars twice in an effort to be transparent but, as such makes it seem the district is spending more dollars than is available. She reassured the board that this would not be the case and their spending would be within the means of what the District has at its disposal. Lenz finalized this is not an action item, merely a presentation as this document has to be posted for the public view for 30 days and will be on the agenda for the March meeting for approval.

9. Presentation of Executive Director’s goals with possible action – Lenz distributed the list of goals for 2019 to each of the commissioners in advance of the meeting to go through each goal in detail as a means to expedite this item for the meeting. Lenz went through each of the goals as follows:

1. Develop Board orientation program
2. Fundraise for Phase II Development at Veterans Park with emphasis on lighting for the youth baseball diamonds
3. Continue park modification, renovation, and beautification plan
4. Standardize Data Driven Processes through each department
5. Cultivate relationship with local legislators
6. Cultivate community relationships beneficial to the Park District

Commissioner Hamm moved to approve the Executive Director’s goals for 2019. Commissioner Pettigrew second the motion. The motion passed (4 ayes – 0 nays).

10. Discussion and possible action on purchase of overhead netting at Veterans Park softball complex – Director Lenz reminded board members that the District received a donation of \$20,000 for the installation of overhead netting at the softball complex at Veterans Park. Lenz distributed plans for the overhead netting and a breakdown of the expenses for the product. With equipment costs and installation the total will be approximately \$37,000. Commissioner Hemingway moved to approve the purchase of overhead netting at Veterans Park. Commissioner Hamm second the motion. The motion passed on a roll call vote (4 ayes – 0 nays).

11. Report from attendees of IAPD/IPRA State Conference – Commissioner Hamm announced there were over 4,200 attendee at the conference in addition to an impressive number exhibitors. Commissioner Hamm attended a multitude of educational sessions that focused on park district budgeting practices, boardmanship essentials, and other very valuable sessions. Hamm recommended future commissioners to take the opportunity to attend should they be available to.

12. Open Commissioner Presentation and discussion of future agenda items – N/A

7:00 PM Meeting adjourned on motion from Hamm, second by Hemingway. The motion passed (4 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District