

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 2/20/18

MINUTES:

Commissioners present: John Hemingway, Valencia Pettigrew, Russ Hamm, & Philip Weiss
Attorney Joe O'Donnell
Staff Present: Rachel Lenz & Kayla Morphey
Media and others: 1

6:01 – President Hemingway declared the meeting open.

2. **Approval of Agenda** – Commissioner Hamm moved for approval of the agenda. Commissioner Weiss seconded the motion. The motion passed (3 ayes – 0 nays).

3. **Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Weiss moved for approval of the minutes. Commissioner Hamm seconded the motion. The motion passed (3 ayes – 0 nays).

6:02 – *Commissioner Pettigrew entered meeting*

Treasurer Hamm updated the board on where the District stood through the different accounts. Hamm said overall the month ended under budget and that management was doing a good job keeping payroll accounts down. Commissioner Weiss moved to approve of the bills and transfers and monthly financial statements. Commissioner Hamm second the motion. The January financial statements and February bills were approved on roll call vote (4 ayes – 0 nays).

4. **Public Comment** – None

5. **Resolution 18-1 honoring Jeff Huston** –

**RESOLUTION 18-1
BOARD OF COMMISSIONERS
MACOMB PARK DISTRICT
MACOMB, ILLINOIS**

IN RECOGNITION OF JEFF HUSTON ON HIS RETIREMENT

WHEREAS, Jeff Huston will retire from the Macomb Park District as Superintendent of Grounds in March, 2018;

WHEREAS, Jeff Huston joined the Macomb Park District at an early age, even then displaying the qualities that have made him an invaluable member of the Macomb Park District team;

WHEREAS, Jeff Huston continued to work for the Macomb Park District even when fully employed elsewhere, including assuming supervisory responsibility for care of the District's athletic fields;

WHEREAS, Jeff Huston became Superintendent of Grounds on retiring from the Macomb Fire Department, and in that position was responsible for care and maintenance of all Macomb Park District grounds and buildings;

WHEREAS, Jeff Huston became certified in multiple professional skills, including turf, aquatic, and right of way management; athletic field management, and tree care, all of which he applied for the benefit of the Macomb Park District's residents; and

WHEREAS, Jeff Huston has been employed in some fashion by the Macomb Park District for nearly forty years, during which time his dependability, trustworthiness, knowledge, and professionalism were exemplary in the service of the Macomb Park District and its citizens;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Macomb Park District, meeting in regular session this 20th day of February, 2018, that said Board does recognize and thank Jeff Huston for his contributions to the Macomb Park District; that said Board instructs the Executive Director to have a suitable plaque expressing this sentiment prepared and awarded to Jeff Huston; that said Board does extend its best wishes to him for a long and enjoyable retirement; and that the Commissioners of said Board wish to spread this Resolution upon the Minutes of this meeting in commemoration of the action thus taken.

THIS RESOLUTION passed and become a part of the Minutes of the February 20, 2018, meeting of the Board of Commissioners of the Macomb Park District.

Commissioner Hamm moved to approve Resolution 18-1 honoring Jeff Huston. Commissioner Pettigrew second the motion. The motion passed on a roll call vote (4 ayes, 0 nays).

6. President's report – President Hemingway forewent his report due to incoming severe weather.

7. Director's report – Director Lenz gave a brief summary of the IPRA/IAPD Conference that they attended in January. The Macomb Park District received complement as one of the best park districts at their presentation of the UnPlug Macomb Campaign, alongside Elgin, Batavia, Fox Valley, Park Ridge, and Boling Brook. Lenz gave an overview of the Annual Partner's Reception with the Macomb Chamber, MAEDCO, Downtown Development, and MACVB. Two new Fundraisers are underway with Push 4 Parks, Starbucks with HyVee and a Disney Trivia night. Lenz informed the board that the removal and installation of the playground equipment has been scheduled for March. The new Superintendent of Maintenance has been hired and will be announced at the March Board meeting. League contracts are out for youth baseball and youth softball as summer is quickly approaching. Lenz also informed the board that the Adult Softball League is in need of new leadership as the individual who had been running it the last two years is no longer able to take on that responsibility. Lenz asked that if anyone was interested or came to mind to please contact her as soon as possible. Lastly, the annual Daddy Daughter Sweetheart Ball was a huge success with the largest number of attendees to date.

8. Presentation of draft Budget and Appropriations Ordinance #326 – President Hemingway read the ordinance into the record:

AN ORDINANCE ADOPTING AND MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATIONS TO DEFRAID ALL NECESSARY EXPENSES OF THE MACOMB PARK DISTRICT AND THE BOARD OF COMMISSIONERS OF THE MACOMB PARK DISTRICT, MCDONOUGH COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018.

The Budget and Appropriation Ordinance has been available for public review since February 16th. Public comment can be made prior to or at the March meeting prior to approval.

9. Presentation of Executive Director's goals with possible action – Each commissioner received a copy of the Director's annual goals. Commissioner Weiss moved to approve the Executive Director's goals. Commissioner Pettigrew second the motion. The motion passed (4 ayes, 0 nays).

10. The purchase or lease of real property for the use of the public body - 5ILCS 120/2(5) – President Hemingway asked that we have a motion to enter into a closed session. Hemingway did mention he did not believe that action would occur at this time but an announcement would be made when they returned back from closed session. Commissioner Weiss motioned to enter into closed session. Commissioner Hamm second the motion. The motion passed on a roll call vote at 6:22 (4 ayes, 0 nays).

Commissioner Hamm moved to return to open session. Commissioner Pettigrew second the motion. The motion passed (4 ayes, 0 nays).

11. **Discussion of purchase or lease of real property with action possible.** - President Hemingway announced there will be a special meeting on Monday, February 26 at 6:00 at the Park District main office (1406 N Randolph St.) to discuss *The purchase or lease of real property for the use of the public body - 5ILCS 120/2(5)*.

12. **Preliminary report on Visioning Statement.** – President Hemingway distributed a first draft of the visioning statement to commissioners for their review for the March Meeting. Hemingway read the preamble of the statement into the record

The Macomb Park District is among the best small park districts in the state of Illinois. The District's employees are recognized by park and recreation professionals for their dedication, skill and creativity in providing programs and facilities that engage the people of Macomb and attract visitors to Macomb from west central Illinois and beyond.

Hemingway stated that this document forecasts a ten year period. During the development values came to light as a necessary aspect of the process. Hemingway asked that as Commissioners look through this document to please take notes and make changes as this is merely a draft.

13. **Open Commissioner Presentation and discussion of future agenda items** – Commissioner Weiss distributed a review of his attendance to the IPRA/IAPD Conference and discussed his impression of the overall conference. Weiss expressed his gratitude to the board for allowing him to attend and encouraged commissioners in the future to consider attending.

7:22 Meeting adjourned on motion from Weiss, second by Pettigrew.

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District