

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 12/19/17

MINUTES:

Commissioners present: John Hemingway, Russ Hamm, Valencia Pettigrew, Curtis Bortell, & Philip Weiss
Attorney Joe O'Donnell
Staff Present: Rachel Lenz & Kayla Morphey
Media and others: 2

6:02 pm – President Hemingway declared the meeting open.

2. **Approval of Agenda** – Commissioner Hamm moved to approve the agenda. Commissioner Weiss seconded the motion. The motion passed (4 ayes – 0 nays).

Commissioner Bortell entered the meeting (6:03 p.m.)

3. **Open Truth In Taxation Public Hearing (35 ILCS 200/18-70) -**

4. **Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Weiss moved to approve the minutes. The motion was seconded by Commissioner Hamm. The motion passed (5 ayes - 0 nays). Treasurer Hamm reported that the funds are in line and look good overall. Commissioner Bortell moved to approve the November financial statements as well as the December bills and transfers. Commissioner Pettigrew second the motion. The motion was approved on roll call vote (5 ayes - 0 nays).

4. **Public Comment** – N/A

5. **President's report** – President Hemingway

6. **Director's report** – Director Lenz

7. **Committee reports** – N/A

8. **Distribution and consideration on Executive Director's Annual Review with possible closed session – 5ILCS 120/2(c)(2)** – President Hemingway suggested that the motion include both agenda items 8 and 9, as both are personnel issues that qualify for closed session. Hemingway reminded everyone that no action can be taken in closed session and anything requiring a vote would be voted on when they returned to open session. Commissioner Bortell moved that the board enter into closed session to review the presented documents and possible salary adjustment. Commissioner Weiss second the motion. The motion passed by a roll call vote (4 ayes, 0 nays). The board entered into closed session at 6:35 p.m.

9. **Action on Executive Director's Annual Review and possible salary adjustment** – The board returned to open session at 7:12 p.m. on a motion by Commissioner Hamm, with a second from Commissioner Weiss. The motion passed (4 ayes, 0 nays). Commissioner Hamm motioned that the board accept and approve the Executive Director's annual report and adjust the Executive Director's salary 5%. Commissioner Bortell second the motion. The motion passed by a roll call vote (4 ayes, 0 nays).

10. **Consideration and possible action on revised District travel policy** - President Hemingway reopened any further discussion on the travel policy that had been distributed at the previous meeting. Hemingway proposed a minor change to the verbiage that discusses choices by seniority to "ties be broken by a coin flip" for those that were sworn in at the same meeting. Commissioner Bortell moved to approve the revised travel policy. Commissioner Hamm second. The motion passed (4 ayes, 0 nays).

11. Discussion and action on naming an official delegate for the IAPD Business Meeting – President Hemingway shared with the board that Commissioner Pettigrew would be senior member of the board to be considered but was not sure she would be able to attend. Commissioner Weiss was the only board member available to attend, as such, became the official delegate for the IAPD Business Meeting.

12. Open Commissioner presentation and discussion of future agenda items. – Commissioner Hamm requested that board members be informed what the policy would be in the future for Veterans Park.

7:23 Meeting adjourned on motion from Bortell, second by Weiss. The meeting was adjourned (4 ayes - 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District