

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 9/19/17

MINUTES:

Commissioners present: John Hemingway, Valencia Pettigrew, Russ Hamm, Curtis Bortell, & Philip Weiss  
Attorney Joe O'Donnell  
Staff Present: Rachel Lenz, Kayla Morphey, & Whitney Christophe  
Media and others: 1

6:01 – President Hemingway declared the meeting open.

2. **Approval of Agenda** – Commissioner Hamm moved to approve the agenda. Commissioner Pettigrew seconded the motion. The motion passed (5 ayes – 0 nays).

3. **Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Bortell moved to approve the minutes. The motion was seconded by Commissioner Pettigrew. The motion passed (5 ayes - 0 nays). Treasurer Hamm reported that the funds are running equal to what was expected year to date. Commissioner Bortell moved to approve the August financial statements as well as the September bills and transfers. Commissioner Weiss second the motion. The motion was approved on roll call vote (5 ayes - 0 nays).

4. **Public Comment** – None

5. **President's report** – President Hemingway informed the board that he attended the IAPD board of trustees retreat at which one of the main topics that was talked about was the importance of the process of a visioning plan. Hemingway complimented the district on being ahead of the game and fore thinking. President Hemingway discussed our own visioning process and briefly went over a timeline for anticipated steps in the process. Hemingway also distributed a document that broke down property tax distribution, pointing out that park districts receive a very small percentage when looking at the charts with school district receiving approximately 58% as the largest distribution.

Hemingway asked Attorney O'Donnell to explain the documents that he handed out to Commissioner Hemingway, Commissioner Pettigrew, and Commissioner Hamm. O'Donnell went on to say they are official documents from the court declaring each individual as Trustees to the Everly Trust Foundation. Attorney O'Donnell clarified further that although these individuals are acting as Commissioners of the Park District, they are not acting in such a capacity on the Foundation Board and this each Trustee is fulfilling a capacity for this board completely separate from the Macomb Park District.

6. **Director's report** – Director Lenz gave a quick run through of the events that had happened since the last meeting such as Flatland Summer Jam, Movies in the Park, Big Brothers Big Sisters Back to School event, Blues Fest Fundraiser, After Glow Party, Kite Festival and the Chamber CUPP Party. Director Lenz introduced Whitney Christophe as the District's first Graphic Design intern and now a part time staff with the District. Christophe has taken over the design of Park District print materials and was responsible for the Unplug Macomb campaigns success. Director Lenz welcomed back Kayla Morphey as the Director of the McDonough County Special Recreation Association.

Director Lenz also told the board about a new initiative that she was getting involved with in a leadership capacity called CEO (Creating Entrepreneurial Opportunities). The program is a more hands on learning platform for High School students that puts them in real life situations while learning to run a business.

7. **Committee reports** – N/A

8. **Selection of First Midstate, Inc. as Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District’s General Obligation Limited Park Bond.** – President Hemingway handed out the First Midstate Bank documentation for the District’s 2017 bond. Hemingway discussed how Midstate has assisted the District with the bond process over the last several years. The total bond being issued for the year is \$609,900. Hemingway explained the action that would occur today is just to authorize Midstate to proceed as our underwriter. Commissioner Bortell motioned that First Midstate, Inc. as the District’s Underwriter/Placement Agent and Chapman and Cutler LLP as bond/disclosure counsel to the Underwriter/Placement Agent with respect to the District’s General Obligation Limited Park Bond. Commissioner Hamm second the motion. The motion passed with a roll call vote (5 ayes - 0 nays).

9. **Installation of Outdoor Exercise Area at Veterans Park** – Director Lenz expressed her longtime dream to have an outdoor fitness area in this District for the community to utilize. Lenz said she was able to work with Greenfield Fitness who generously discounted the equipment and donated one piece of equipment to make the expense fit within the District’s budget for 2017. She sees Veterans Park becoming more than just an outdoor sports complex as a fitness complex as well.

Commissioner Pettigrew asked Lenz what initiative was being taken in regard to the basketball courts she had asked about at the last meeting. Lenz said that she was holding off on any further projects until the board had turned in their vision plan so that their thoughts and dreams could be taken into consideration.

10. **Open Commissioner presentation and discussion of future agenda items.** – N/A

7:00 Meeting adjourned on motion from Bortell, second by Weiss. The meeting was adjourned (5 ayes - 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District