

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 11/17/15

MINUTES:

Commissioners present: John Hemingway, Jim Bloom, Pat Sowers, Valencia Pettigrew & Steve Horrell

Attorney Joe O'Donnell

Staff Present: Ray Peterson

Media and others: 4

6:26 – President Hemingway declared the meeting open.

2. Approval of Agenda – Commissioner Bloom moved to approve the agenda. Commissioner Sowers seconded the motion. The motion passed (5 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements –

Commissioner Bloom moved to approve the minutes of the September 15 Macomb Park District Board of Commissioners regular meeting and the September 25 Special meeting. Commissioner Horrell seconded the motion. The motion passed (5 ayes – 0 nays).

Treasurer Bloom stated that the Finance Committee recommended approval of the October financial statements and November bills. The October financial statements and November bills were approved on roll call vote (5 ayes – 0 nays).

4. Public Comment – None

5. President's report – President Hemingway stated that much of what he would present will be addressed later in the meeting so there would be report at this time.

6. Director's report – Peterson reported that the current weather conditions may present some challenges for the Quidditch tournament this coming weekend. Recent rains will adversely affect the fields and the predicted cold weather will impact both players and spectators. He stated that following the tournament the Veterans Restrooms will be winterized and shut down for this year. Peterson informed Commissioners that the district is in the process of the annual property insurance review to be concluded by the end of the week. The last property tax distribution for 2015 has been received. Peterson reported that work is underway on the 2016 operating and project budgets in conjunction with the annual property tax levy.

7. Committee reports – Finance Committee – Treasurer Bloom reviewed the account balances and pointed out the due to/froms for 2015 have been rectified. Bloom stated that while the balances are in good shape this is the time that the district receives little to no income until spring. While the district is typically very cautious regarding expenditures it may be even more challenging if some of the proposed legislation in Springfield is adopted.

8. Consideration and action on an Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2015, for park purposes, providing for the levy of a direct annual tax to pay the principle and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof and providing for the selection of the underwriter and bond counsel and disclosure counsel to the underwriter - President Hemingway reviewed the purposes and uses for the proposed bonds. Treasurer Bloom Moved to approve Ordinance #315 General

Obligation Limited Park Bonds Series 2015 as presented. Commissioner Sowers seconded the motion. Following discussion the motion passed on roll call vote (5 ayes - 0 nays).

9. Report regarding the Citizen Action Project - Carla Teslicka - President Hemingway introduced Carla Teslicka, Executive Director of the McDonough County YMCA and stated that the district has been represented at meeting of this group over the past several months. Teslicka reviewed the development of concept from its initial YMCA exploration for a new building to the Mayor Inman's suggestion about possibly including an outdoor pool in the consideration. From that it grew to include possibly meeting specific needs of the McDonough District Hospital, Macomb School District, City of Macomb and the Macomb Park District. In addition other organizations such as Western Illinois University, Wesley Village and Spoon River College are considering participation in the project. Representatives of these groups have been meeting to consider some of the common and specific building needs and consider the likelihood of combining resources. CAP has proposed to contract with Risinger and Associates, a firm experienced in these types of developments to analyze the situation, provide guidance and possible assistance on the project. CAP is requesting financial commitments from the potential partner organizations to pay for the contract. President Hemingway suggested Teslicka stay as the next item on agenda would the consideration of providing financial commitment to the Risinger contract.

10. Consideration and action regarding resolution 15-5 Citizens Action Project - President Hemingway reviewed the resolution. Commissioner Bloom moved to approve resolution 15-5 providing up to \$20,000 for the Citizens Action Project. Commissioner Sowers seconded the motion. Discussion included the scope and length of this commitment. It was determined that the commitment was only for expenses associated with the Risinger contract and did not obligate the district to any future development cost. Commissioner Pettigrew expressed reservations regarding the private / public partnership and the differences in market and operating philosophies among the many organizations. The motion passed on roll call vote (Hemingway, Bloom, Sowers, Horrell -aye - Pettigrew -nay).

11. Report pertaining to possible service reduction options if the proposed property tax freeze is enacted - Peterson distributed copies of the possible service cuts as requested by the board. He reported the staff reviewed all feasible options for all areas within the district. Cuts are being proposed because freezing the property tax does not mean freezing cost increases. Cost increases to the mandated levies must be met therefore it results in reductions to the non-mandated levies. Normal increases by the Consumer Price Index, plus other potential increases produced a figure of \$44,000 worth of reduction as a worst case scenario. In addition the staff considered the effects if the freeze was to continue for the full three years as is proposed. Therefore the cuts presented were far more than would be expected to take place in 2016. The reductions were not prioritized subject to direction from the Board of Commissioners.

12. Distribution and discussion of the draft Executive Director job description - Hemingway - President Hemingway presented the job description resulting from Commissioner feedback to the information provided by the Illinois Association of Park Districts. He requested any additional input from Commissioners as it is the intention to have the final document prepared for submission to IAPD by the end of the year. Commissioner Bloom moved to accept the job description for the Executive Director. Commissioner Horrell seconded the motion. The motion passed on roll call vote (5 ayes - 0 nays).

13. Consideration and possible action regarding possible change orders regarding Veterans Park development

Phase 2 construction contract - Peterson explained the proposed changes. Commissioners Hemingway and Bloom reviewed the Steering Committee process and reasons for proposing the changes. Changes include reducing the size of restroom building and modifying some of the construction material specifications. The resulting cost reductions will provide for the inclusion of increased parking, roadway lights and special event electric receptacles and still retain a balance of over \$250,000 to be used for installation of field lights. Commissioner bloom moved to approve the change orders as presented. Commissioner Sowers seconded the motion. The motion passed on roll call vote (5 ayes - 0 nays).

14. Open Commissioner presentation and discussion of future agenda items - Commissioners wished the staff and community a happy and safe Thanksgiving weekend.

6:55 Meeting adjourned on motion from Bloom, second by Pettigrew

Respectfully submitted

Ray Peterson, Secretary
Macomb Park District