

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 1/19/16

MINUTES:

Commissioners present: John Hemingway, Jim Bloom, Pat Sowers, Valencia Pettigrew & Steve Horrell
Attorney Joe O'Donnell

Staff Present: Ray Peterson, Rachel Lenz, Adrianna Tuszynski, interns Johnathon Wrenn & Sarah Cuthbert

Media and others: 1

6:11 – President Hemingway declared the meeting open.

2. Approval of Agenda – President Hemingway informed the board that Jillian Ross will not be presenting the report this month therefore agenda item #9 may be deleted. Commissioner Bloom moved for joint approval of the agenda with deletion of #9 and the December minutes. Commissioner Sowers seconded the motion. The motion passed (5 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Treasurer Bloom stated that the Finance Committee recommended approval of the December financial statements and January bills. The December financial statements and January bills were approved on roll call vote (5 ayes – 0 nays).

4. Public Comment – None

5. President's report – President Hemingway updated commissioners regarding the progress of the Citizens Action Project (CAP) and work of the Risinger Group pertaining to plan development. The first series of one-on-one meetings with the representatives of the participating organizations have taken place. Hemingway stated that Risinger will be utilizing the reports provided by Williams & Associates. Hemingway stated that he was encouraged by both the attitude and thoroughness of the firms approach at this stage. He said that there would an upcoming meeting with all partner organizations to help determine the points of commonality as well as differences of need. Bloom stated that it appears the focus is to find ways to serve all parties. Hemingway informed the commissioners that so as to not violate the Open Meetings Act the Steering Committee would represent the board at the upcoming meeting, He also appointed Rachel Lenz to serve as advisor and resource person to the committee at the meeting. In addition, Hemingway said that tomorrow there would be a reception for the State Director of Tourism at the Macomb Area Convention and Visitors Bureau. Commissioners are invited however the Director is on a tight schedule and only be in attendance briefly.

6. Director's report – Peterson stated that Patton and Veterans Parks have remained open this winter but with tonight's snowfall may be closed tomorrow until such time the roads are clear. He reported that again this year the district will be offering the annual Daddy / Daughter dance in February which continues to increase in attendance. The district recently added a Mother / Son dance as well and that will be in a few days, with hopefully similar significance for families. In addition, there will be several pottery and ceramic classes starting soon as well. Peterson informed the commissioners that the district learned today that the web camera at the Patton Dog Park are now functioning correctly and should be available for the general public in a day or two. When we are certain

it functions correctly, a link will be available on our webpage with announcements released through conventional and social media outlets.

Peterson reported that the district should receive the formal estimate for modifications and repairs to the swimming pool in the next couple of days. Even though the document is not yet in hand, he did have the cost estimate which totaled just under \$50,000. The figure is for needed work detected in the examination of the structure but does provide for additional work that may be discovered during the construction. This figure is well within the \$75,000 identified in the Macomb Park District / City of Macomb agreement. President Hemingway explained that the figure represents the total identified amount with each agency provide 50%, therefore these proposed modification would require \$25,000 from each the city and the district. Treasurer Bloom indicated that the district has set aside the necessary funds in our most recent capital budget so that the pool can continue to serve the public.

President Hemingway asked for an estimated timeline for the project. Peterson responded that the conventional bidding process and contract award would require several weeks but if the construction were started by May 1, there should be sufficient time for the identified work along with the addition of moderate other items that are as yet undiscovered. Hemingway directed the documentation be forwarded to the city as soon as we receive it along with a request to meet with the Pool and Park Committee to keep the project moving forward in a timely manner. President Hemingway also mentioned that since the structure is actually owned by the city they may be the agency in charge of this process. Peterson also informed the board that he would be having surgery on February 3rd and depending upon speed of recovery he may miss the February meeting.

7. Committee reports – Finance Committee – Treasurer Bloom reviewed the year end account balances. While he indicated the overall balances are good there were some areas of concern with regard to variances with the budget.

8. Consideration and action on the 2016 Operating Budget - Treasurer Bloom explained that the budget is not ready for submission at this time as there remain a couple of areas which need continued work to improve the likelihood of budget compliance within accepted parameters. Bloom explained that the board could approved the budget as submitted and the modifications could continue or delay approval until the final document is prepared. Treasurer Bloom recommended delayed until February which was the consensus of the board.

9. Report on Youth Activity and facility Survey - Jillian Ross – deleted.

10. Consideration and action on the final revisions to the Veterans Park Development Contract - Peterson referred to the document detailing the proposed additions and deletions distributed to commissioners last week. In addition, the final cost estimates for two options concerning the field lighting were also discussed. Commissioner Bloom moved to approve the change orders as submitted and to not agree to the proposed lighting construction. The motion was seconded by Commissioner Sowers. During discussion the board agreed that lights would be installed but that it would be a separate bid at a later date when the district would be in stronger position to complete the entire project. The motion passed on roll call vote (5 ayes - 0 nays).

11. Closed session 5 ILCS, Par. 120/1, 2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body - On motion from Commissioner Bloom, second by Commissioner Sowers, the board voted 5 -0 to enter closed session 6:49 pm. On motion from Commissioner Horrell, second by Commissioner Bloom the board voted 5 - 0 to resume open session 6:56 pm. President Hemingway indicated the results of the closed session would likely be made public at the next meeting.

12. **Open Commissioner Presentation and discussion of future agenda items** - Commissioner Bloom requested a review of recent closed session minutes to determine if there were any to consider for release.

7:02 Meeting adjourned on motion from Bloom, second by Pettigrew.

Respectfully submitted

Ray Peterson, Secretary
Macomb Park District