

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 08/17/2021

MINUTES:

Commissioners present: Phil Weiss, Stirling Edwards, Russ Hamm, & Molly Selders

Attorney: N/A

Staff Present: Rachel Lenz & Chris Frankhauser

Media and others: 3

1. 6:00 p.m. – President Weiss declared the meeting open.
2. **Approval of Agenda** – Commissioner Edwards moved for approval of the agenda. Commissioner Hamm seconded the motion. The motion passed (4 ayes – 0 nays).
3. **Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Edwards moved to approve the regularly scheduled July meeting minutes. Commissioner Hamm second the motion. The motion passed (4 ayes – 0 nays).

Treasurer Hamm gave an overview of the July balances for the consolidated fund and each general fund account. Hamm informed the board the District received the second tax distribution on July 16<sup>th</sup> in the way of \$322,544.02, which is approximately 24% of the full distribution. Commissioner Edwards moved to approve the bills and transfers and monthly financial statements. Commissioner Selders second the motion. The July financial statements and August bills were approved on roll call vote (4 ayes – 0 nays).

4. **Public Comment** – None
5. **Presentation and review of the 2020 annual audit - Sikich with discussion and action possible.** – Chad Lucas was invited to the podium for his presentation. Mr. Lucas walked through two documents presented to the Board by Sikich; the 2020 Financial Audit and the Auditor’s Communication to the Board & Management. Both documents are still in draft form as they are currently going through Sikich’s quality control review process, estimated to be completed early next week. After walking through both documents, Mr. Lucas explained that Sikich is required to disclose any material weaknesses or significant deficiencies in relation to internal controls that they uncover during their audit process. Lucas stated the couple that rose to the level of “significant deficiencies” are very common for smaller Districts. The other disclosed deficiencies act more as recommendations and Sikich understands some of the costs associated are not feasible for smaller units of government. Lucas did mention that management took action on some of these items as soon as they were brought to their attention. Commissioner Hamm asked, as a new client with Sikich, if our Park District was in line with what they expected in comparison to other Districts. Mr. Lucas said, yes Macomb is very much in line with other Districts through the state.

President Weiss informed the board that as these documents are not finalized, no action can be taken during the current meeting and a special meeting would be required once the quality control screening is complete to meet the August 28<sup>th</sup> audit submission deadline. Weiss asked that Commissioners check their calendars in preparation for that need.

6. **President’s report** – President Weiss updated the Commissioners on the search for new legal counsel. There has been some interest and he hopes to have more information next month. Weiss also congratulated Commissioner Gamage as she and her family welcomed a healthy baby boy into their family.

7. **Director's report** – Director Lenz shared with the Board the time being committed to the OSLAD grant application and her excitement, not only for that process to be complete, but also for what opportunities this would open up for the Patton development. Lenz gave a brief update on the developments at Patton Park. The Jackie & Dave Thompson Dog Park has fresh grass seed and she asked that park attendees please stay out of the park during this time. A ribbon cutting has been scheduled with the Macomb Area Chamber of Commerce for the grand opening on September 1 at 11:30 a.m.

Lenz updated the board on the Push 4 Parks Partners and the current campaigns:

- Magnolia's donated \$500 to the Patton Park Project
- Sullivan Taylor donated \$243
- Community News & Market is the August Push 4 Parks Partner with their subscription newspaper (\$1 for each senior subscription, \$2 for each non-senior subscription) as well as Antique store (10% of all vintage and antique sales)
- HyVee is joining as the September Push 4 Parks Partner

Lenz also informed the board of upcoming District offerings: Storytime for Sprouts on August 18 at Lakeview Nature Area; Movie in the Park: Grease at Veterans Park on August 20; Day in Clay Workshop on August 21 in the Glenwood Stone Shelter; Randolph St. Rendezvous with Post 6 Big Band on September 9 in the Glenwood Stone Shelter, and, finally, the August Randolph St Rendezvous had to be cancelled due to rain and has been rescheduled for October 7<sup>th</sup>.

8. **Consideration and possible action on Patton Park Restroom Bids**– President Weiss stated each commissioner had the bid tabulation in front of them showing the four bids received for this project. Director Lenz shared that IMEG recommended the District go with BMC Contracting based on the bids received. Commissioner Hamm moved to approve award BMC Contracting to begin construction on the Patton Park Bathroom. Commissioner Selders second the motion. The motion was approved on roll call vote (3 ayes – 0 nays – 1 abstain).
9. **Consideration and possible action on Resolution 21-8: Open Space Land & Development Grant Program – Resolution of Authorization** – Director Lenz informed the board that this resolution merely says the Board approves the Director pursuing this grant and is willing to commit the matching requirements for this opportunity. Lenz informed the board that the total project would cost \$738,642, the Macomb Park District would be applying for \$360,000 towards the Patton Park Project. The District's required match over the two year term of the grant would be \$368,500, which would be approximately \$184,250 each year towards the development. Lenz provided the Commissioners with a list of what elements would be included in the grant development should the District be awarded the grant. The resolution is as follows:

The Macomb Park District hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Macomb Park District further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100- 259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Macomb Park District certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Macomb Park District Board on the 17th day of August, 2021.

Commissioner Edwards moved to approve Resolution 21-8. Commissioner Selders second the motion. The motion passed on a roll call vote (4 ayes, 0 nays).

#### **10. Open Commissioner Presentation and discussion of future agenda items – N/A**

6:57 PM Meeting adjourned on motion from Edwards, second by Selders. The motion passed (4 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District