

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 01/18/2023

MINUTES:

Commissioners present: Phil Weiss, Stirling Edwards, Russ Hamm, Emily Gamage, & Molly Selders

Attorney: Emily Sutton

Staff Present: Rachel Lenz

Media and others: 2

1. 6:00 p.m. – President Weiss declared the meeting open.
2. **Approval of Agenda** – Commissioner Gamage moved for approval of the agenda. Commissioner Edwards seconded the motion. The motion passed (5 ayes – 0 nays).
3. **Consideration of and action on the minutes and, bills and transfers, and monthly financial statements** – Commissioner Edwards moved to approve the regularly scheduled December meeting minutes. Commissioner Selders second the motion. The motion passed (5 ayes – 0 nays).

Treasurer Hamm gave an overview of the year end balances for the consolidated fund and each of the general fund accounts. Hamm informed the board the District received a PPRT distribution in the way of \$17,124.89 on December 9 and the new bond proceeds of \$650,500 were deposited on December 9. Commissioner Edwards moved to approve. Commissioner Gamage second the motion. The December financial statements and January bills were approved on roll call vote (5 ayes – 0 nays).

4. **Public Comment** – None
5. **President’s report** – President Weiss stated he is excited to be attending the IAPD/IPRA Soaring to New Heights Conference at the end of January. Weiss also reminded Commissioners that February’s board meeting would be held on Wednesday, February 22nd due to the Holiday.
6. **Director’s report** – Director Lenz gave a brief update on the OSLAD grant, sharing she spoke with the District’s grant manager and was feeling more confident in the process after having the conversation. Lenz reminded everyone that the main office is still “under construction” as staff continue to make updates to the main office area. Lenz said Business Manager Frankhauser has been working diligently on crunching numbers for the upcoming year, which she will be using to build this year’s budget and appropriation ordinance from. The first draft of the B&A will be presented at the February board meeting.
7. **Discussion and adoption of the 2023 - 2028 Strategic Plan** – President Weiss thanked our colleagues at Campfire Concepts for their patience, persistence, and amazing work on the finalized plan for the District. Weiss also thanked Director Lenz and her staff for all the time they spent to make this a reality. Commissioner Hamm moved to adopt the 2023-2028 Strategic Plan. Commissioner Edwards second the motion. The motion passed (5 ayes – 0 nays).
8. **Consideration and action on election of OMA and FOIA officers** - President Weiss reminded the board that historically the OMA officer has been filled by the Director and the FOIA officer has been filled by the Business Manager. Commissioner Hamm moved to elect Director Lenz as the OMA Officer and Business

Manager Frankhauser as the FOIA Officer. Commissioner Gamage second the motion. The motion passed on a roll call vote (5 ayes, 0 nays)

9. Open Commissioner Presentation and discussion of future agenda items – N/A

6:20 PM Meeting adjourned on motion from Hamm, second by Gamage. The motion passed (5 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District