

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 01/19/2021

MINUTES:

Commissioners present: Phil Weiss, Stirling Edwards, Russ Hamm, Emily Gamage, & John Hemingway

Attorney: Joe O'Donnell

Staff Present: Rachel Lenz

Media and others: 2

1. 6:00 p.m. – President Weiss declared the meeting open.
2. **Approval of Agenda** –Commissioner Hamm moved for approval of the agenda. Commissioner Edwards seconded the motion. The motion passed (5 ayes – 0 nays).
3. **Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Hamm moved to approve the regularly scheduled meeting December minutes. Commissioner Gamage second the motion. The motion passed (5 ayes – 0 nays).

Treasurer Hamm gave an overview of the consolidated fund and general fund year end balances.

Commissioner Hamm informed the board that District received Personal Property Replacement Tax allocation in the way of \$12,930 as well as the final reimbursement for the COVID 19 state Local CURE funding, bring the total to \$26,998. Commissioner Edwards moved to approve the bills and transfers and monthly financial statements. Commissioner Gamage second the motion. The December financial statements and January bills were approved on roll call vote (5 ayes – 0 nays).

4. **Public Comment** – None
5. **President's report** – President Weiss did not have a report for the month of January.
6. **Director's report** – Director Lenz updated the commissioners on the District's operations in relations to the Tier 1 Mitigations. The office is now open to the public, staff are working on site, and reservations are now being accepted for groups of 25 or less. The staff are all working on the required annual training videos and will have them complete by the second week of February. The District received the new white van that the board approved at the March meeting. Playground equipment for the Patton Park Development arrived on the District's first day back from the holiday break. Dog park equipment is estimated to be shipped at the end of the month. The District has been awarded another Urban & Community Forestry grant in partnership with the City of Macomb. This is the second time the District has been awarded this grant, in 2018 the award was for the planting of 50 trees in Veterans Park and this year it is for completion of the tree inventory, at approximately \$10,000. The District received their check from the Illinois Arts Council's Program Grant in the way of \$2,200. The Daddy Daughter Dance has been transformed into a take home kit for community members to purchase to take home and enjoy this annual event from the safety and comfort of their homes. Lakeview Nature Area is starting their guided tour series again, the program is free but registration is required. Ceramics programs have been released for the new year with several opportunities for community members to get involved. Ceramics programming is still being hosted via zoom. Lenz distributed the written report from the McDonough County Special Recreation Association and stated how impressed she has been with the continued progress and programming being offered to our community residents who utilize these services.

Lenz said she hopes to begin work on Patton Park at the end of February, early March. Lastly, the lights at Veterans Park ball diamond is done.

7. **Consideration and action on election of OMA and FOIA officers** - Weiss informed the board that it is required that these positions be elected annually. Historically the sitting Executive Director acts as the OMA officer and the District’s Business Manager has been the FOIA officer. The Director also acts as the assistant FOIA officer and the Business Manager acts as the assistant OMA officer should a situation arise that someone is needed to fill in. Commissioner Weiss motioned elect Director Lenz as the OMA officer for the District. Commissioner Hemingway second the motion. The motion passed on a roll call vote (5 ayes – 0 nays). Commissioner Weiss motioned elect Business Manager Frankhauser as the FOIA officer for the District. Commissioner Gamage second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

8. **Resolution 21 – 1: Amendment to Gift Acceptance & Recognition Policy 20-3** – President Weiss read the amendment into record. The amendments as follows:

WHEREAS, the Board of Commissioners of the Macomb Park District established a Gift Acceptance and Recognition Policy in Resolution 20-3;

WHEREAS, subsequent to adoption of Resolution 20- a weakness has been identified in Section IV.A (Gift Recognition); and

WHEREAS, correction of that weakness will simplify financial record keeping and solicitation of gifts;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Macomb Park District that the Gift Acceptance and Recognition Policy established in Resolution 20-3 is amended as follows:

1.The qualifying cash value amounts for the tiers of recognition created in Section IV.A are changed to:

Category	Cash Value	Recognition
<i>Friend</i>	<i>Up to \$999</i>	<i>• Certificate of appreciation</i>
<i>Leader</i>	<i>\$1000 to \$2499</i>	<i>Above plus: • Inclusion on donor’s plaque at Park District business office</i>
<i>Champion</i>	<i>\$2500 to \$4999</i>	<i>Above plus: • Choice of Park District swag</i>
<i>Guardian</i>	<i>\$5000 to \$19,999</i>	<i>Above plus: • Prominent placement on donor’s plaque at Park District business office</i>
<i>Benefactor</i>	<i>\$20,000 and up</i>	<i>Above plus: • Inclusion on benefactor’s plaque at Park District business office • Resolution of thanks from the Macomb Park District Board of Commissions</i>

Commissioner Hemingway added an amendment to strike the “Builder Category” [not shown above] and friend category would have a cash value up to \$999. Commissioner Hamm moved to approve Resolution 21-1. Commissioner Edwards second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

9. **Resolution 21 – 2: Recognition of Dr. Jill Brody as District Benefactor** – President Weiss read the resolution into record. The resolution as follows:

WHEREAS, the Macomb Park District strives to expand and develop the range of recreation facilities and opportunities available to the residents of Macomb;

WHEREAS, the Macomb Park District welcomes assistance from individuals and organizations who support these efforts;

WHEREAS, Dr. Jill Brody has made a generous gift to the District of twenty thousand dollars for overhead safety netting at the Veterans Park softball diamonds; and

WHEREAS, Dr. Jill Brody's support and generosity will benefit the residents of Macomb now and in the future;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Macomb Park District, meeting in regular session this 19th day of January, 2021, that said Board expresses its thanks Dr. Jill Brody for her dedication to the well-being of Macomb, in recognition of which the Board acting under Resolution 20-3 hereby declares Dr. Jill Brody to be a Benefactor of the Macomb Park District and that said Board wishes to spread this Resolution upon the Minutes of this meeting in commemoration of the action taken thereby.

THIS RESOLUTION passed and become a part of the Minutes of the January 19, 2021, meeting of the Board of Commissioners of the Macomb Park District.

Commissioner Hemingway moved to approve Resolution 21-2. Commissioner Edwards second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

10. **Resolution 21 – 3: Recognition of McDonough County VIBE as District Benefactor** – President Weiss read the resolution into record. The resolution as follows:

WHEREAS, the Macomb Park District strives to expand and develop the range of recreation facilities and opportunities available to the residents of Macomb;

WHEREAS, the Macomb Park District welcomes assistance from individuals and organizations who support these efforts;

WHEREAS, McDonough County VIBE has made a generous gift to the District of twenty-seven thousand seven hundred and seventy-seven dollars for installation of lighting at the Veterans Park baseball diamonds; and

WHEREAS, McDonough County VIBE's support and generosity will benefit the residents of Macomb now and in the future;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Macomb Park District, meeting in regular session this 19th day of January, 2021, that said Board expresses its thanks McDonough County VIBE for its dedication to the well-being of Macomb, in recognition of which the Board acting under Resolution 20-3 hereby declares McDonough County VIBE to be a Benefactor of the Macomb Park District and that said Board wishes to spread this Resolution upon the Minutes of this meeting in commemoration of the action taken thereby.

THIS RESOLUTION passed and become a part of the Minutes of the January 19, 2021, meeting of the Board of Commissioners of the Macomb Park District.

Commissioner Edwards moved to approve Resolution 21-3. Commissioner Gamage second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

11. **Resolution 21 – 4: Recognition of Pella Corporation as District Benefactor** – President Weiss read the resolution into record. The resolution as follows:

WHEREAS, the Macomb Park District strives to expand and develop the range of recreation facilities and opportunities available to the residents of Macomb;

WHEREAS, the Macomb Park District welcomes assistance from individuals and organizations who support these efforts;

WHEREAS, the Pella Corporation has made a generous gift to the District of twenty thousand dollars for installation of lighting at the Veterans Park baseball diamonds; and

WHEREAS, the Pella Corporation's support and generosity will benefit the residents of Macomb now and in the future;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Macomb Park District, meeting in regular session this 19th day of January, 2021, that said Board expresses its thanks the Pella Corporation for its dedication to the well-being of Macomb, in recognition of which the Board acting under Resolution 20-3 hereby declares the Pella Corporation to be a Benefactor of the Macomb Park District

Commissioner Gamage moved to approve Resolution 21-4. Commissioner Hamm second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

Commissioner Hemingway wanted to make sure our donors knew how much the District appreciates their investment and generosity. Director Lenz wanted to remind the public that these donations were from previous years, not new donations. With the new policy in place and recognition structure previous major donors are now being recognized within that tiered approach.

12. **Consideration on hiring SIKICH, LLC as auditing firm, action possible.** – President Weiss informed the board they should have received a proposal in their email for SIKICH, outlining the services they provide and cost. President Weiss reminded the board this search started when the District's previous auditor, Greg Butler, announced his retirement. The District was unable to find an option locally so reached out to firms in the surrounding area. The cost would be \$19,000 per year with a small percentage increase each year. If the District entered into a multi-year contract SIKICH would waive the start up fee of approximately \$4,000. Director Lenz added that the proposal was also sent to Greg Butler who gave his stamp of approval for this proposal. Commissioner Hamm moved to hire SIKICH, LLC for a three-year contract (FY '20, '21, & '22). Commissioner Hemingway second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).
13. **Open Commissioner Presentation and discussion of future agenda items** – Commissioner Edwards asked that the Director explore the option of a Park District Challenge Coin with reference to the 2020 survival and making it through the pandemic. Edwards also suggested the District present Greg Butler with a token of appreciation for his many years of service to the Macomb Park District.

6:47 PM Meeting adjourned on motion from Hemingway, second by Hamm. The motion passed (5 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District