

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 02/15/2022

MINUTES:

Commissioners present: Phil Weiss, Russ Hamm, Emily Gamage, & Molly Selders

Attorney: Emily Sutton

Staff Present: Rachel Lenz & Kara Sahagian

Media and others: 4

1. 6:05 p.m. – President Weiss declared the meeting open.
2. **Approval of Agenda** – Commissioner Hamm moved for approval of the agenda. Commissioner Gamage seconded the motion. The motion passed (4 ayes – 0 nays).
3. **Consideration of and action on the minutes and, bills and transfers, and monthly financial statements** – Commissioner Hamm moved to approve the January meeting minutes. Commissioner Selders second the motion. The motion passed (4 ayes – 0 nays).

Treasurer Hamm gave an overview of the consolidated fund and each of the general fund accounts. Hamm informed the board the District received a PPRT distribution in the way of \$26,013 on January 11.

Commissioner Gamage moved to approve. Commissioner Selders second the motion. The monthly financial statements were approved on roll call vote (4 ayes – 0 nays).

4. **Public Comment** – None
5. **Presentation of Skate Park Lighting proposal, action possible – Jack Harroun**  
Jack Harroun, 8<sup>th</sup> grader at Macomb Jr. High School, spoke to the board about his use of and experience with the Dudley St. Skate Park. Mr Harroun proposed that lights be considered at the facility for extended use for park users, safety, and increased ease of monitoring activities at the facility. Commissioner Hamm moved to direct Director Lenz to investigate the cost of installation of lights at the skate park. Commissioner Selders second the motion. The motion passed (4 ayes – 0 nays).
6. **President’s report** – President Weiss was briefly announced that he and Director Lenz would be attending IAPD’s Legislative Conference in Springfield on March 8<sup>th</sup> & 9<sup>th</sup>.
7. **Director’s report** – Director Lenz gave a brief update on the communication that has happened with Campfire Concepts and the strategic plan. Winter/Spring Programs are underway, for those interested in signing up Director Lenz recommended going through the District’s social media platforms as the website is currently experiencing technical difficulties. The District is now hiring all Spring/Summer positions for those interested in a part-time job.
8. **Presentation of draft Budget and Appropriation Ordinance #343** - President Weiss stated the B&A has been available for public review at the Macomb Park District office since Friday to fulfill the 30-day requirement prior to approval at the March meeting.
9. **Presentation of Executive Director’s goals with possible action** – Director Lenz stated as outlined in her contract it is a requirement that she submit goals each year, many of which remain the same as they are important constants to have at the forefront of her mission. The goals submitted are as follows:

- Strategic Plan development in collaboration with Campfire Concepts
- Implement a campaign in celebration of the Macomb Park District's 75-year anniversary
- Begin development of Phase II of Patton Park renovation
- Continue to standardize financial procedures in accordance with Sikich recommendations
- Continue park modification, renovation, and beautification through remaining facilities
- Cultivate relationship with local legislators
- Cultivate community relationships beneficial to the Park District

Commissioner Selders moved to approve the Executive Director's goals as presented. Commissioner Gamage second the motion. The motion passed (4 ayes, 0 nays)

10. **Report from attendees of IAPD/IPRA State Conference** – Commissioner Hamm gave an overview of the eight sessions he had the opportunity to attend and the vendor fair. The sessions he attended were namely geared towards commissioners such as *Board Member to Board Leader*, *Culture Between Directors and Commissioners*, *Board Membership Essentials – Part 1 & 2*, and more. Superintendent of Events, Kara Sahagian, Director Lenz, and Board Attorney Emily Sutton also provided a brief overview of their experience at the conference. Overall each attendee presented a positive and valuable experience.

11. **Open Commissioner Presentation and discussion of future agenda items** – None

6:48 PM Meeting adjourned on motion from Gamage, second by Selders. The motion passed (4 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District