

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 11/21/2023

MINUTES:

Commissioners present: Phil Weiss, Molly Selders, Neil Armstrong, Emily Gamage, & Russ Hamm

Attorney: Emily Sutton

Staff Present: Rachel Lenz

Media and others: 4

1. 6:00 p.m. – President Weiss declared the meeting open

**2. Approval of Agenda** – Commissioner Selders moved for the approval of the agenda. Commissioner Gamage second the motion. The motion passed (5 ayes – 0 nays).

**3. Consideration of and action on the October meeting minutes, bills and transfers, monthly financial statements** – Commissioner Armstrong moved to approve the October meeting minutes. Commissioner Selders second the motion. The motion passed (5 ayes – 0 nays).

Treasurer Hamm gave an overview of the balances for the consolidated fund and each of the general fund accounts. Hamm also informed the Board that the District received a PPRT distribution in the way of \$32,323 on October 13<sup>th</sup>. Commissioner Gamage moved to approve the bills, transfers, and monthly financial statements. Commissioner Selders second the motion. The bills and financial statements were approved on a roll call vote (5 ayes – 0 nays).

**4. Open public presentation to Commissioners** – N/A

**5. AN ORDINANCE #346 providing for the issue of not to exceed \$720,000 General Obligation Limited Park Bonds of the Macomb Park District, McDonough County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, for the payment of certain outstanding obligations of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.** – **Kevin Willis with Bernardi** – President Weiss welcomed Kevin Willis of Bernardi to the stand and thanked him for making the drive to be with the board that evening. Mr. Willis went through the details of Ordinance #346, the structure and guidelines established within, as well as the process through which Bernardi would work with the named District representative to complete the bond process by the determined date within the bond. Commissioner Hamm moved to approve Ordinance #346. Commissioner Gamage second the motion. Ordinance #346 was passed on a roll call vote (5 ayes, 0 nays).

**6. President's report** – President Weiss shared the first meeting of the Decennial Committee on Local Government Efficiency for the Macomb Park District will have its first meeting on Tuesday, December 19<sup>th</sup> following the Macomb Park District's regularly scheduled meeting.

**7. Director's report** – Director Lenz shared she had the opportunity to attend the Central IL Director's round table meeting hosted by the Champagne Park District and got to tour their new Martens Center. Director Lenz and Attorney Sutton attended IAPD's Legal Symposium on November 2<sup>nd</sup>. Lenz shared several pieces of pending legislation that may change District operations, such as a minimum salary requirement for exempt employees being proposed by the Department of Labor. Attorney Sutton shared one of her big takeaways was around social media & record retention and encouraged the District to look more into the requirements as well as guidelines to follow best practices. Lenz shared, in line with records retention, the District met with Andrew Spiro with the State of IL archives to go through obtaining a certificate of disposal as the Macomb Park District has never done a disposal of public documents. The certification was approved so District staff will be working over the next month to compile all the documents for disposal. Lenz ended with the Macomb Park District is still hiring for the MCSRA Program Supervisor position as well as the District Marketing Specialist.

**8. Discussion and possible action on naming an official delegate for the IAPD Business Meeting** – President Weiss stated Commissioner Armstrong is next in line to attend as the newest elected commissioner to the board. Commissioner Armstrong accepted the invitation to attend. Commissioner Selders moved to approve Neil Armstrong as the official delegate for the IAPD Business Meeting. Commissioner Gamage second the motion. The motion passed (5 ayes, 0 nays). Commissioner Hamm accepted to be the alternate delegate if Commissioner Armstrong was unable to attend.

**9. Discussion and possible action Executive Director's Annual Review; closed session possible** – Commissioner Hamm shared the Commissioners had received Lenz' report last month to allow time to look through the details provided. Commissioner Armstrong moved to enter into closed session. Commissioner Hamm seconded the motion. The motion passed on a roll call vote (5 ayes, 0 nays). The board entered into closed session at 6:32 p.m.

The board re-entered open session at 6:50 p.m. Commissioner Selders moved to award Director Lenz a \$2,000 performance bonus and 4% increase in salary. Commissioner Armstrong second the motion. The motion passed on a roll call vote (5 ayes, 0 nays)

**11. Open Commissioner presentation and discussion of future agenda items** – N/A

6:53 PM – Meeting adjourned on a motion from Hamm, second by Selders. The motion passed (5 ayes – 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District