

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 5/20/2025

MINUTES:

Commissioners present: Neil Armstrong, Molly Selders, Philip Weiss, Cory Clem

Staff: Chris Frankhauser

Attorney: Emily Sutton

Media and others: 0

1. 6:00 p.m.- President Armstrong declared the meeting open.
2. **Approval of the Agenda-** Commissioner Weiss moved for approval. Commissioner Selders seconded the motion. The motion passed (3-ayes- 0 nays).
3. **Consideration of and action on the minutes, and bills, and transfers and monthly financial statements-** Commissioner Selders moved to approve the minutes from the April meeting minutes. Commissioner Weiss second the motion. The motion passed (3 ayes-0 nays). Commissioner Weiss made a motion to approve the minutes of the April 29 special meeting. Commissioner Selders seconded the motion. The motion passed (3-ayes-0 nays).
4. **Consideration of and possible action to appoint a Board Treasurer pursuant to 70 ILC 1205/4-6-** President Armstrong stated that this was to fill the vacant Treasurer position until election of officers is held in June. Commissioner Selders made a motion, and President Armstrong seconded the motion. Commissioner Weiss agreed to fill the position. Motion passed on a roll call vote (3 ayes- 0 nays). Treasurer Weiss gave a summary of the district's finances for April. Weiss reported that the district received a PPRT distribution of \$6,249.00 on April 8. Commissioner Selders moved to approve, and President Armstrong seconded the motion. The April financials and May bills were approved on a roll call vote (3 ayes- 0 nays).
5. **Open public presentation to Commissioners-** None
6. **Oath of Office- Commissioner Cory Clem, elected in April 2025-** Assistant Secretary Frankhauser asked the newly elected commissioner to stand and state the following oath:

I [commissioner's name] do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully execute the duties of the office of Park District commissioner according to the best of my ability.

With the publicly stated oath, Commissioner Clem was seated with the board.

7. **President's Report-** President Armstrong stated that the parks were looking great and complimented Maintenance Superintendent Jeff Hoyt for keeping the parks looking top notch. Armstrong stated that the district is in transition as Director Lenz has left to lead the Urbana Park District. Armstrong stated that under her leadership the district was recognized as a gem throughout the state of Illinois. Armstrong, on behalf of the board, passed along best wishes on her tenure in Urbana. Armstrong stated that the district would be working with the Illinois Association of Park District (IAPD) in search of a new director. Armstrong said it would be a busy summer in June and early July for special meetings. Armstrong reminded the board that in June, election of officers will be held.

8. **Director's Report-** Business Manager Frankhauser reported that the district has hired Michelle Narvaez, our current marketing specialist, to fill the Superintendent of Events position replacing Kara Sahagian who is leaving the district at the end of July. She will begin shadowing Kara this week. Allie Foster has been hired to fill the open MCSRA Superintendent position. She will begin in early September. MCSRA will be holding summer camp again. The camp will run over 6 weeks in June & July and run Tuesday thru Thursday beginning June 10. Laura Egler & Sharon Larson will be leading the camp. Special Olympics bowling begins July 17th. Special Olympics Track regionals were held in Monmouth on May 3. 9 athletes attend and 6 qualified for state, 5 of which will go. State is June 20-22 in Bloomington-Normal. Huge thanks to Julia Flynn and Sharon Larson for keeping the MCRSA/Special Olympics going while searching for a new person to lead the MCSRA. Blake Severs, Superintendent of Support Services, will be teaching a CPR certification program on June 25 at the office from 8-11am. Spots are limited so sign up soon. Registration is open for the 1st annual Park Golf Invitational at Ball Fore from 11-1:30 on June 7th. The 2024 audit is on-track for presentation at the June meeting. Frankhauser reported that maintenance is fully staffed as of last week. Jeff and his crew have been busy at Patton putting more terra tiles down and preparing for delivery of more terra tiles next week. Commissioner Weiss asked Frankhauser to update on other work at Patton. Frankhauser stated work continues on the basketball courts with the hoops going up today. Several of the garden plantings have been done and more plants were picked up this week. Frankhauser stated district is on target for completion in August.

9. **Open Commissioner presentation and discussion of future agenda items-None**

6:15 PM Meeting adjourned on motion from Commissioner Clem, second by Commissioner Weiss

Respectfully submitted,

Chris Frankhauser, Assistant Secretary
Macomb Park District