

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 07/18/2023

MINUTES:

Commissioners present: Phil Weiss, Russ Hamm, Emily Gamage, Molly Selders, & Neil Armstrong

Attorney: Emily Sutton

Staff Present: Rachel Lenz & Chris Frankhauser

Media and others: 2

1. 6:00 p.m. – President Weiss declared the meeting open

2. Approval of Agenda Commissioner Gamage moved for the approval of the agenda. Commissioner Selders second the motion. The motion passed (5 ayes – 0 nays).

3. Consideration of and action on the June meeting minutes, bills and transfers, monthly financial statements – Commissioner Armstrong moved to approve the June meeting minutes. Commissioner Gamage second the motion. The motion passed (5 ayes – 0 nays).

Treasurer Hamm started out explaining that the first distribution we received this year was only 20%, instead of the 50% distribution we have standardly received in previous years. On July 17th, the District received another 30% distribution so the numbers being reported during the meeting will appear worse than what they actually are. Hamm continued with an overview of the balances for the consolidated fund and each of the general fund accounts. Commissioner Selders moved to approve. Commissioner Armstrong second the motion. The May financial statements and June bills were approved on a roll call vote (5 ayes – 0 nays).

4. Open public presentation to Commissioners – N/A

5. Presentation and review of the 2022 annual audit – Sikich with discussion and action possible - Chad Lucas was invited to the podium for his presentation. Mr. Lucas walked through two documents presented to the Board by Sikich; the 2022 Financial Audit and the Auditor’s Communication to the Board & Management. After walking through both documents, Mr. Lucas explained that Sikich is required to disclose any material weaknesses or significant deficiencies in relation to internal controls that they uncover during their audit process. Lucas stated the couple that rose to the level of “significant deficiencies” have been discussed with management and are working to be remedied. The other disclosed deficiencies that have been discussed in previous years management has acted on and corrected. Lucas said he is very appreciative and impressed with management’s diligence in correcting as many deficiencies as they have over the last year. Commissioner Hamm moved to approve the 2022 annual audit. Commissioner Selders second the motion. The motion passed on a roll call vote (5 ayes – 0 nays).

6. President's report – President Weiss shared how beneficial he felt the recent board retreat was and reminded commissioners to be thinking of future topics to be covered for next year’s retreat. Weiss also stated he would like the board to start a conversation about a new building for the park district. In leu of the severe weather he has rising concern for the safety of the staff as when severe weather hits, the staff have to leave the office building, walk through the incoming storm, to walk to the Stone Shelter (their designated storm shelter.)

7. Director's report – Director Lenz shared that Mayor Inman declared July as Parks and Recreation month in the City of Macomb at the July 17th City Council meeting. Lenz shared detail about the national campaign hosted through NRPA and some of the local initiatives the District is hosting to celebrate it as well as the annual Unplug Macomb campaign. Lenz shared details regarding damage caused by the Derecho that hit Macomb the afternoon of June 29th, with the current estimate at \$4,630.

Patton development is continuing with the arrival of 5 additional shade structures. Lenz shared that the bridge to the spider pocket will begin next week and she hopes a consultation visit with Boehms Nursery will be scheduled sometime in the coming month. Lenz ended with the office will be closing at noon on August 4th for a staff appreciation lunch at the Stone Shelter.

8. Discussion and possible action of Resolution 23-2: Personal Property – President Weiss read the resolution into the minutes:

WHEREAS, the Macomb Park District does from time to time have personal property no longer useful to the district and;

WHEREAS, in accordance with the Illinois Compiled Statutes 1205/8-22, the Macomb Park District declares the following property to be no longer necessary, useful, or for the best interest of the Macomb Park District;

1996 Polaris Big Boss 400 (2955671)
2005 Ford Freestar Mini Van – White (2FMDA50675BA62884)

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE MACOMB PARK DISTRICT, MACOMB ILLINOIS, in regular meeting July 18, 2023 declare the aforementioned equipment eligible for sale or otherwise disposal.

Commissioner Armstrong moved to approve. Commissioner Gamage second the motion. The motion passed on a roll call vote (5 ayes – 0 nays)

9. Open Commissioner presentation and discussion of future agenda items – Commissioner Hamm asked Director Lenz if she would look into having a structural integrity assessment completed on the current office building as a starting point of discussion for a new building.

Commissioner Weiss shared the District has been with Sikich for four years and would like to have Director Lenz put out a RFP for new firms to complete the District's audit.

7:01 PM – Meeting adjourned on a motion from Hamm, second by Garmage. The motion passed (5 ayes – 0 nays).

Respectfully submitted

Rachel Lenz, Secretary
Macomb Park District