

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 1/1/2024

MINUTES:

Commissioners present: Phil Weiss, Neil Armstrong, Emily Gamage, & Russ Hamm

Attorney: Emily Sutton

Staff Present: Rachel Lenz

Media and others: 1

1. 6:00 p.m. – President Weiss declared the meeting open.
2. **Approval of Agenda** – Commissioner Hamm moved for approval of the agenda. Commissioner Gamage seconded the motion. The motion passed (4 ayes – 0 nays).
3. **Consideration of and action on the minutes and, bills and transfers, and monthly financial statements** – Commissioner Hamm moved to approve the regularly scheduled December meeting minutes. Commissioner Armstrong second the motion. The motion passed (4 ayes – 0 nays).

Treasurer Hamm gave a year end overview of the consolidated fund and each of the general fund accounts. Hamm informed the board the District received a PPRT distribution in the way of \$10,031 on December 11<sup>th</sup>. Commissioner Gamage moved to approve. Commissioner Armstrong second the motion. The January financial statements and February bills were approved on roll call vote (4 ayes – 0 nays).

4. **Public Comment** – None
5. **President's report** – President Weiss reminded the commissioners the next board meeting would be on Wednesday, February 21<sup>st</sup> due to Presidents Day.
6. **Director's report** – Director Lenz shared the weather has not been friendly over the last couple weeks and the Park District shut down a couple of days for staff safety. Lenz addressed the roads not being plowed within the parks to help extend the longevity of the roads. Lenz also shared a new concept has been developed for the Patton boardwalk/fishing piers project, which consists of removing the wooden boardwalk, reducing the size of the piers and only taking the fishing piers to bid. She hopes the bid process will be completed prior to the February meeting so construction can be completed in March/early April.

Lenz also shared a new event happening at the District, Puzzle Wars. A competitive jigsaw puzzle event where teams work to complete a 500-piece puzzle within 2-hour time limit, happening February 23<sup>rd</sup> at the Washington St. Gym.

7. **Consideration and action on election of OMA and FOIA officers** – President Weiss reminded the board that historically the OMA officer has been the Director and the FOIA officer has been Business Manager Chris Frankhauser, with each other serving as the assistant should one not be available to fulfill their duties upon request. Commissioner Armstrong moved to elect Director Lenz as the District's OMA officer and Manager Frankhauser as the District's FOIA officer. Commissioner Gamage second the motion. The motion passed (4 ayes - 0 nays).

**8. Open Commissioner Presentation and discussion of future agenda items – N/A**

6:16 PM Meeting adjourned on motion from Hamm, second by Gamage. The motion passed (4 ayes, 0 nays).

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District