

MACOMB PARK DISTRICT  
BOARD OF COMMISSIONERS MEETING 1/16/18

MINUTES:

Commissioners present: John Hemingway, Valencia Pettigrew, Russ Hamm, Curtis Bortell, & Philip Weiss  
Attorney Joe O'Donnell

Staff Present: Rachel Lenz, Kayla Morphey, Taylor Hanneman, & Jessica Stephens

Media and others: 1

6:30 – President Hemingway declared the meeting open.

**2. Approval of Agenda** – Commissioner Hamm moved for approval of the agenda. Commissioner Pettigrew seconded the motion. The motion passed (5 ayes – 0 nays).

**3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements** – Commissioner Weiss moved for approval of the minutes. Commissioner Hamm seconded the motion. The motion passed (5 ayes – 0 nays). Treasurer Hamm updated the board on the final number for the 2017 year. Hamm applauded District Management for keeping budgets under the estimated expenses. Commissioner Bortell moved to approve of the bills and transfers and monthly financial statements. Commissioner Weiss second the motion. The December financial statements and January bills were approved on roll call vote (5 ayes – 0 nays).

**4. Public Comment** – None

**5. President's report** – President Hemingway has received the revised copies of the visioning statements from commissioners and he, along with Director Lenz, would be merging these documents into a fluid statement for the February Board meeting. Commissioner Weiss, Commissioner Hemingway, and Director Lenz will all be attending the IAPD/APRA State Conference at the end of January.

**6. Director's report** – Director Lenz updated the board on the Push 4 Parks campaign. She was pleased to announce that the cookie sales from Hy-Vee raised approximately \$450. She informed the board of the next fundraiser for the parks, Pizzas. Lenz informed the board that Mayor Mike Inman coordinated meetings with both Ameren Illinois and McDonough Power to open conversations about how they would be willing to get involved with the lighting project. Both agencies see the value in the lights for the community and have agreed to help.

Director Lenz informed the board that a Management Orientation took place the week prior where staff received CPR/First Aid training from McDonough District Hospital, an overview of anticipated schedule for the year, and safety training with Superintendent of Support Services, Neil Armstrong. Lenz will be building a similar training to be used for a full district orientation for all the seasonal part time staff that would be brought on in April. Lenz also announced that Taylor Hanneman has officially been named the Superintendent of Events for the District. She stated it was just in time for her to begin her next search, as Jeff Huston, Superintendent of Maintenance, officially announced his retirement from the District.

**7. Consideration and action on election of OMA and FOIA officers.** – President Hemingway discussed the need for OMA and FOIA officers for the District. Typically the officers have been the director and the business manager. As such Hemingway asked for a motion to designate Director Lenz and Chris Frank Hauser as the officers. Commission

Bortell moved to elect Lenz and Frankhauser as OMA and FOIA officers. Commissioner Hamm second the motion. The motion passed on a roll call vote (5 ayes, 0 nays).

**8. Consideration and action on Harassment and Other Inappropriate Conduct Ordinance #325**– President Hemingway distributed Ordinance #325 as mandated by the state of Illinois. Hemingway read the Ordinance into the minutes.

*“WHEREAS, the Macomb Park District (hereafter District) is committed to providing an environment free from all forms of discriminatory, harassing and otherwise inappropriate conduct, practices or conduct; and*

*WHEREAS, Illinois Public Act 100-0554 requires that all local government entities establish a policy clearly identifying and prohibiting sexual harassment as among the discriminatory, harassing and and otherwise inappropriate work conduct, practices or behaviors that will not be tolerated by said entities;*

Commissioner Bortell moved to approve Ordinance #325. Commissioner Weiss second the motion. The motion passed on a roll call vote (5 ayes, 0 nays).

**9. Open Commissioner Presentation and discussion of future agenda items - None**

7:07 Meeting adjourned on motion from Bortell, second by Pettigrew.

Respectfully submitted

Rachel Lenz, Secretary  
Macomb Park District