

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 07/21/15

MINUTES:

Commissioners present: John Hemingway, Jim Bloom, & Pat Sowers & Valencia Pettigrew
Attorney Joe O'Donnell
Staff Present: Ray Peterson
Media and others: 3

6:34 – President Hemingway declared the meeting open.

2. Approval of Agenda – Commissioner Bloom moved to approve the agenda. Commissioner Sowers seconded the motion. The motion passed (4 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Bloom moved to approve the minutes of the June Macomb Park District Board of Commissioners regular meeting. Commissioner Sowers seconded the motion. The motion passed (4 ayes – 0 nays).

Treasurer Bloom stated that the Finance Committee recommended approval of the June financial statements and July bills. The June financial statements and July bills were approved on roll call vote (4 ayes – 0 nays).

4. Public Comment – Susan Stambaugh of Macomb addressed the board regarding a variety of issues pertaining to the structure and operation of the Patton Park off-leash dog area. The Board requested her to submit the suggestions in writing to the director so assure her suggestions can be properly reviewed.

5. President's report – President Hemingway stated that had no report at this time.

6. Director's report – Peterson informed the Board that the youth softball and baseball have completed regular league seasons, however there will be softball tournaments at Veterans for the next three weekends and a baseball tournament at Patton this weekend. Adult softball at Downing Park will continue for a few more weeks. The next Movie -in-the-Park will be July 31 at Veterans Park featuring the film E.T. Peterson reminded everyone that the Flatland Jam Music Festival will be August 22. The installation of electricity to the special event of Veterans Park is underway and will be completed to accommodate the music event.

The record rain pattern this summer has affected nearly all district operations and programs. Both Ball Fore and the pool have been negatively impacted by the near daily rains. The pool closed early today and may be closed tomorrow due a problem with the chlorination system. The geothermal heating and cooling system at Lakeview Nature Center has developed significant problems. The repairs will require the replacement of the condenser and pump as well as some of the recirculation piping. Apparently those components require replacement on an approximate 10 year cycle. The repairs will cost an estimated \$9,000. The district's administrative staff met to adjust the project budget to accommodate this unanticipated expense.

Peterson reported that the district has received a \$500 safety grant from IPARKS which will be applied to the purchase of playground safety surface. Business Manager Chris Frankhauser will participating in 2 web training programs next week. One regarding electronic record retention and the other about employee handbook criteria. Representatives of the United States Quidditch Association were in Macomb earlier this week reviewing and

inspecting the facilities, hotels and general community in relation to their consideration of Macomb Park District hosting the 2015 Midwest Regional Quidditch Tournament. The tournament will bring teams from a ten state region. Notification of the site selection should be in the next two or three weeks.

Following discussion the board directed Peterson to investigate the feasibility of constructing a second compliant entrance to the dog park area to address some of the concerns expressed earlier. President Hemingway appointed Commissioners Pettigrew and Sowers to a Committee to review the concerns to be submitted by Ms. Stambaugh recommend additional actions if warranted.

7. Committee reports – Finance Committee – Treasurer Bloom reported that the personnel expenses have leveled out thereby coming more in line with expectation, monitoring will continue. The overall fiscal condition of the district remains good.

8. Discussion of recruitment process to fill board vacancy - President Hemingway indicated that as of today four individuals have formally requested consideration for appointment to the Board of Commissioners. Hemingway stated that he intended to send each a copies of the legal requirements and the district's policy regarding the duties for the position. In addition he is going to include a brief questionnaire regarding their thought and aspirations for the district. Hemingway requested commissioners to submit to him their thoughts and or suggested questions that he may include in the document. Commissioners agreed to have a Special Meeting on August 11 to review the candidate responses and determine if interviews are warranted.

9. Discussion of Board of Commissioners retreat - President Hemingway expressed his belief that this activity be postponed until such time as the Board is at full complement which he felt, based on the interest could be very soon.

10. Closed session - 5 ILCS 120/2(c) (5) - possible purchase of property - The board agreed that this session is unneeded at this time.

11. Consideration and possible action regarding purchase of real estate - President Hemingway stated that there is no action to take however he asked Board Attorney Joe O'Donnell to summarize the status of the proposed purchase. O'Donnell explained that nearly all steps have taken place to complete the purchase and all parties involved are in agreement to proceed. O'Donnell stated that officials in charge of the estate should sign the final documents soon, he cautioned that it may still be a few weeks before the actual closing.

12. Open Commissioner presentation and discussion of future agenda items - none

7:19 Meeting adjourned on motion from Bloom, second by Pettigrew