

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 6/21/16

MINUTES:

Commissioners present: John Hemingway, Jim Bloom, Pat Sowers, & Valencia Pettigrew
Attorney Joe O'Donnell
Staff Present: Ray Peterson, Rachel Lenz, student intern Ciara Marlow
Media and others: 4

6:00 – President Hemingway declared the meeting open.

2. Approval of Agenda – Commissioner Bloom requested the agenda be modified to allow item #9 to be #3 so as to accommodate the representative of the Eagle Scout project, and the incorporation of item #11 into the Committee Report. Hemingway asked if there was any opposition to the change, there was none. Bloom moved to approve the amended agenda. Commissioner Sowers seconded the motion. The motion passed (5 ayes – 0 nays).

3. Presentation regarding Eagle Scout Project – Sean Barrett reviewed his recently completed improvement project to the Friendship Trail in Veterans Park. He thanked the Macomb Park Board for allowing him the opportunity to make the area more attractive and user friendly. In addition to the clean-up and trail widening the scouts also built and installed benches. Commissioners expressed the district's and the community's appreciation for his efforts.

4. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Bloom moved to approve the minutes. The motion was seconded by Commissioner Sowers. The motion passed (5 ayes - 0 nays). On behalf of the Finance Committee Treasurer Bloom recommended approval of the April and May financial statements as well as the May and June bills and transfers. The motion was approved on roll call vote (5 ayes - 0 nays).

5. Public Comment – None

6. Election of Officers - President Hemingway turned the meeting over to Secretary Peterson for the purpose of conducting the election of Macomb Park District Board of Commissioners President. Peterson called for nominations for the office. Commissioner Bloom nominated John Hemingway, Commissioner Horrell seconded the nomination. Peterson asked for additional nominations, hearing none the nominations were closed. Peterson called for a vote on the nomination. John Hemingway was elected by a vote of 4 ayes - 0 nays - 1 abstention. Peterson then turned the meeting back over to President Hemingway.

Hemingway called for nominations for the office of Vice-president. Commissioner Bloom nominated Patrick Sowers for the position of Vice-president, Commissioner Pettigrew seconded the nomination. President Hemingway asked for additional nominations, hearing none the nominations were closed. Hemingway called for a vote on the nomination. Patrick Sowers was elected Vice-president by a vote of 4 ayes - 0 nays - 1 abstention.

Hemingway called for nominations for the office of Treasurer. Commissioner Horrell nominated Jim Bloom for the position of Treasurer, Commissioner Pettigrew seconded the nomination. President Hemingway asked for additional nominations, hearing none the nominations were closed. Hemingway called for a vote on the nomination. Jim Bloom was elected Treasurer by a vote of 4 ayes - 0 nays - 1 abstention.

Hemingway called for nominations for the office of Secretary. Commissioner Bloom nominated Ray Peterson for the position of Secretary and Rachel Lenz for the position of Assistant Secretary, Commissioner Sowers seconded the nominations. President Hemingway asked for additional nominations, hearing none the nominations were closed. Hemingway called for a vote on the nominations. Ray Peterson was elected Secretary and Rachel Lenz was elected Assistant Secretary by a vote of 5 ayes - 0 nays.

Hemingway called for nominations for the office of Assistant Treasurer. Commissioner Bloom nominated Chris Frankhauser for the position of Assistant Treasurer, Commissioner Horrell seconded the nomination. President Hemingway asked for additional nominations, hearing none the nominations were closed. Hemingway called for a vote on the nomination. Chris Frankhauser was elected Assistant Treasurer by a vote of 5 ayes - 0 nays.

7. President's report - Hemingway stated that he and Superintendent Lenz had participated in a web meeting Reisinger and Associates regarding the Community First Project, specifically concentrating on possible building features and uses. Hemingway stated that there was frank discussions and that the firm expressed that they may adjust some of the concepts proposed. There will be a meeting in July opened to all proposed partners to review progress for the proposed development as well as identify future actions.

President Hemingway informed the board that following the completion of the swimming pool repairs he plans to contact the City of Macomb to initiate meeting to address the Glenwood Pool Inter Governmental Agreement which is due to expire later this year. Hemingway explained that given that there will a number of other issues to be handled relevant to the change of Executive Director the district would be better served getting this issue resolved as soon as practical. Hemingway added that he was also appointing Commissioner Horrell as part of the Steering Committee for these negotiations because of his extensive knowledge regarding the Glenwood Pool. Hemingway reported that another issue which has been developing recently is the possibility of the Macomb Park District Board of Commissioners taking the governance of the Macomb Area Leisure Foundation. He explained that the MALF board is in favor of this change. The foundation would help the district to accept donations or facilitate fundraising efforts. Hemingway stated that Director Peterson and Board Attorney O'Donnell have been working on the project and the proposal is nearly ready for board consideration.

8. Director's report – Peterson reported that the youth baseball and softball leagues are nearly finished with their respective seasons. While there will be some youth tournament play continuing, nightly use of the fields is over. Peterson informed the commissioners that the first movie night at Veterans Park was last weekend and drew about 500 which was a little less than anticipated but may have been affected by the unusually high temperatures. Peterson reported that of the 8 scheduled Lakeview Specialty Camps the district expects no more than 4 will make the minimum necessary registrants. The most cited reason for not participating this year has been the detours for road construction on several roads in the Lakeview Area. Peterson stated that, in cooperation with Kelly Quinn and the Denecke family a labyrinth in the prairie has been developed which has attracted some first time visitors to the center.

Peterson informed the commissioners that the district will have several activities in association with Heritage Days this weekend. There will be a Macomb Park District booth in Chandler on Friday and Saturday featuring the Ball Fore portable miniature golf set. The district will be represented Saturday in the parade as well as be hosting the Heritage Days Games where the district will be on the main stage Saturday from 2:00 to 3:30 presenting "Minute-

to-win-it" style games divided into three age groups. At 1:00 pm on Sunday Ball Fore will have a live remote by K-100 celebrating Family Day offering mini golf for \$1 all day.

The repair project to Glenwood Pool is underway but not being completed as quickly as had been predicted. Back ordered parts and a series of water supply lines breaks have delayed completion. Peterson explained that the hope is to have the contractor work completed this week, then the pool will be filled and system tested. Following that process the Illinois Department Health will do an inspection of the facility and operation. After a successful inspection a license will be issued and the pool opened to the public. Given the number of variables it is not possible to determine an opening date at this time. Commissioner Petigrew asked for information to explain why these repairs were not completed earlier. Commissioners explained that due recent regulatory changes by the State of Illinois the inspection, design and construction could only be performed by state certified firms along with prior approval by the state followed by a state issued permit to make the repairs. In addition the district and the City had to agree to proceed and the cost share as per the Inter-Governmental Agreement. That was followed by the development of the contract, bid process, award and scheduling. Which resulted in the necessity for late spring repairs. In addition water supply problems are typical and occur during the winter therefore those are unknown until the water can be initially turn on. All of these elements combined to force the late May start of the repairs.

Peterson reported that the youth baseball field construction at Veterans Park has completed the excavation and underground construction phase. The infield construction, parking lot and center area concrete construction is underway. The construction of the concession / restroom should get started very soon followed by field fencing and seeding this fall. The installation of the new water main through Glenwood Park is underway and should be completed in a couple of weeks. Everly Park road is supposed to be reopened this week. Peterson reported that the district is in the process of getting an exhaust fan installed in the pottery room to reduce the heat and allow for the continuation of summer pottery programs.

9. Committee reports – Treasurer Bloom reported that following a review by the Finance Committee, the committee recommends acceptance of the 2015 Audit as presented in the May meeting. President Hemingway called for a vote on the recommendation from the Finance Committee to accept the audit. The recommendation passed on roll call vote (5 ayes - 0 nays). Treasurer Bloom also reported that the most current proposal from the district's utility consultant has been reviewed and the committee is recommending extending the current contract with Direct Energy for an additional 12 months, which will lock in prices until November of 2018. President Hemingway called for a vote on the motion of the Finance Committee. The motion passed on roll call vote (5 ayes - 0 nays).

Treasurer Bloom reviewed the current status of accounts. Bloom then informed the board that the first distribution of property taxes is expected this week, however if that is delayed it will be necessary for the Corporate Fund to borrow from the Consolidation Account to cover immediate obligations. Treasurer Bloom explained that this has been anticipated and will be repaid once sufficient tax receipts are received.

10. Report on Executive Director Search - Hemingway reported that he had met with Cindy Timmerman of the Illinois Association of Park Districts (IAPD) to review the information pertaining to the advertisement for job opening and the associated timeline for the proposed hiring process. Commissioners were provide copies of the information and timeline as outlined. Hemingway reviewed the contracted services IAPD will provide in the search process. IAPD will advertise and receive applications, check references, and determine the most qualified candidates. The Board of Commissioners will determine the number of candidates to be interviewed and conduct interviews. Hemingway stated that this process will require commissioners to put in additional time and effort. He

also said that in the event a commissioner does miss an interview it will be recorded and commissioners are expected to review the interview to assure informed decisions. President Hemingway added that while the selection process will require effort so will completion of other issues like the pool agreement, pending construction projects, the foundation, the Community First Project, and several policies as well.

11. Open Commissioner Presentation and discussion of future agenda items -

6:57 Meeting adjourned on motion from Bloom, second by Sowers.

Respectfully submitted

Ray Peterson, Secretary
Macomb Park District