

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 05/19/15

MINUTES:

Commissioners present: John Hemingway, Jim Bloom, Pat Sowers, & Valencia Pettigrew
Attorney; Joe O'Donnell
Staff Present: Ray Peterson
Media and others: 8

6:00 – President Hemingway declared the meeting open.

2. Approval of Agenda – Commissioner Bloom moved to approve the agenda. Commissioner Sowers seconded the motion. The motion passed (3 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Bloom moved to approve the minutes of the April Macomb Park District Board of Commissioners regular meeting. Commissioner Sowers seconded the motion. The motion passed (3 ayes – 0 nays).

Treasurer Bloom stated that the Finance Committee recommended approval of the April financial statements and May bills. The April financial statements and May bills were approved on roll call vote (3 ayes – 0 nays).

4. Public Comment – none

5. Oath of Office - President Hemingway thanked outgoing Commissioner Gabbei for his service to the board. Secretary Peterson informed the board that the district had received notice from Jason Cale that he declined the position of Commissioner as he is looking for employment out of Macomb. Secretary Peterson administered the Oath of Office to Pat Sowers and Valencia Pettigrew both elected to four year terms.

6. President's report – President Hemingway outlined several of the significant tasks before the board over the next year. Items included on the list were continuing the development of Veterans Park, completion of the district personnel policies, director search and evaluation process, Lakeview improvements, and Glenwood pool along others.

7. Director's report – Peterson reported that all of the summer leagues are underway and spring youth soccer nearly completed. The new and improved on-line registration page is operational on our website in time for registrations for the June programs. Some of the programs this June include Lakeview adventure camps, youth and adult pottery, swim lessons and Aqua Zumba, along with various Ball Fore specials. In addition the summer sand volleyball league sign-ups have started and the district's first movie in the park will be June 3rd at Veterans. There is a McDonough CATS softball tournament scheduled for Veterans this June. Peterson reported that the initial test of the pool detected some minor supply leaks which are being repaired. If the recirculation, filtration, and water treatment systems function correctly the target for opening the pool is May 30.

Peterson reviewed the Illinois Association of Park Districts Legislative Conference. There are several pieces of proposed legislation that may affect park districts. All state grants have been frozen with the exception of the OSLAD program at this point. Peterson informed the board that he successfully completed the training and testing to renew his Certified Playground Safety Inspector which will be good for through 2017.

8. Committee reports – Finance Committee – Treasurer Bloom reported that there are some line items which will bare close monitoring in the near term but corrections are anticipated as the year’s receipts and tax distribution come in. Hemingway reported that the Steering Committee continues to work to establish a time line, pay schedules and other relevant information regarding the director search process.

9. Election of Officers - President Hemingway turned the meeting over to Secretary Peterson to conduct the election of the Office of President. Peterson called for nominations for the Office of President. Commissioner Bloom moved to re-elect the existing Officers instead of electing each position individually. Commissioner Sowers seconded the motion. Peterson called for any other nominations. No nominations were presented. Peterson closed the nominations and called for a vote on the motion. The motion passed (4 ayes - 0 nays). President - John Hemingway, Vice-president - Pat Sowers, Treasurer - Jim Bloom, Secretary - Ray Peterson.

10. Review of development bid and contract award process - Eric Moe - Moe gave an overview of the typical process of design, specification preparation, advertisement, bid review and award. Specific to the district’s current development under consideration Moe explained that due the complication and considerable variables in the proposed Veterans Phase 2 development there are several possible components that will enhance the development but may not necessarily be required to accomplish the construction. Those elements will be bid as alternate deducts to allow the Board to make decisions regarding affordability and importance after the bids are received. Items such as safety fencing, roadway lighting, field lighting style, parking surfaces and others may be modified or dropped in the event the bids exceed the district resources. This may require additional time between bid and award as well as possibly require additional work on the behalf of the board to make these choices.

11. Consideration and possible action to authorize proceeding with the creation of specifications, advertisement and collection of bids for the potential 2nd phase development of Veterans Park - Commissioners inquired regarding the installation of power source to the special event area on the west side of the entrance road. Concern was expressed that by keeping that element in the phase 2 contract delays would prevent the availability for upcoming events. Commissioner Bloom moved to extract that portion of the contract and to proceed with installing power in the specified area as soon as practical. Commissioner Sowers seconded the motion. The motion passed on roll call vote (4 ayes - 0 nays). Commissioner Bloom moved to authorize McClure Engineering to proceed with the balance of the Veterans Park Phase 2 development as discussed. Commissioner Sowers seconded the motion. The motion [passed on roll call vote (4 ayes - 0 nays).

12. Presentation and possible action regarding ice skating program - Peterson reviewed the report for the last five years of the ice skating activity. The need for a decision at this time is important as if the activity is to continue the district will have to purchase a new liner this summer at an estimated cost of \$2,500. The annual operational loss has been approximately \$6,000 and to date the capital expenditure has over \$20,000. The days of ice suitable for skating varies greatly each year from a low of zero to a high just under 60 but more typically is about 3 weeks per year. In the past the district has tried other methods to provide skating which did not succeed, all failing due to the lack of consistent cold temperatures. Commissioners concluded that weather conditions are not conducive for skating therefore further expenditures are not prudent. Commissioner Bloom moved to discontinue the activity and consider the equipment for declaration of surplus at a later date. Commissioner Sowers seconded the motion. The motion passed on roll call vote (4 ayes - 0 nays).

13. Consideration and possible action regarding the 2014 Audit report - Gregg Butler - Butler of Ruesch, Butler and Associates presented the 2014 Audit to the board. Butler reviewed the significant document and results for all accounts and the comparisons to recent years. The district remains solvent and stable with no major

recommendations for operational modifications. Butler made specific comment praising the improved computerized system and to Chris Frankhauser for his work and assistance. Commissioner Bloom stated that the Finance Committee recommended approval. The motion passed on roll call vote (4 ayes - 0 nays).

14. Commissioner Presentation and discussion of future agenda items - Commissioner Hemingway stated that he wanted to welcome the addition of Commissioner Valencia Pettigrew to the board and he was looking forward to working with her during this upcoming time of change and growth for the district.

6:57 - Meeting adjourned on motion from Bloom, second by Sowers. (4 ayes – 0 nays)

Respectfully Submitted

Ray Peterson