

MACOMB PARK DISTRICT
BOARD OF COMMISSIONERS MEETING 10/18/16

MINUTES:

Commissioners present: John Hemingway, Pat Sowers, Valencia Pettigrew, Steve Horrell & Russ Hamm

Attorney Joe O'Donnell

Staff Present: Ray Peterson, Rachel Lenz, Chris Frankhauser

Media and others: 3

6:00 – President Hemingway declared the meeting open.

2. Approval of Agenda – President Hemingway distributed an additional set of minutes for the Special Meeting of September 6 to be included for consideration. Commissioner Horrell moved to approve the agenda. Commissioner Pettigrew seconded the motion. The motion passed (5 ayes – 0 nays).

3. Consideration of and action on the minutes, bills and transfers, and monthly financial statements – Commissioner Horrell moved to approve the minutes of the September 20 regular meeting and the September 6 Special Meeting. The motion was seconded by Commissioner Sowers. The motion passed (5 ayes - 0 nays).

President Hemingway asked Business Manager Chris Frankhauser to review and summarize the financial statements and bills and transfers. Frankhauser explained the current status of accounts. He stated that the district received a 27% property tax distribution and to expect the remaining 10% in late November or early December. Frankhauser also informed commissioners that the district has changed credit card processing system which will enable of site acceptance of credit cards and reduce the card expenses by approximately 30%. Commissioner Sowers moved to approve the September financial statement and the October bills and transfers. Commissioner Pettigrew seconded the motion. The motion passed on roll call vote (5 ayes - 0 nays).

4. Public Comment – None

5. President's report - Hemingway stated that the interview process for the new executive director is underway. Hemingway reported that he is going to attend the annual IAPD Legal Symposium at his own expense since following an examination of the draft 2017 budget indicates that there not be funds available for commissioner travel and meeting expenses. Hemingway expressed that in his opinion the meeting funds that will be available best serve the district by investing in additional training for staff.

6. Director's report – Peterson reported that two fund raising events Out of the Darkness (suicide awareness and prevention) and Festival of Life (to combat cancer) were both very successful and may become annual events. The Out of the Darkness event helped to demonstrate the challenge with a large event at Lakeview due to lack of parking. Lakeview is currently operating the annual pumpkin hunt event every weekend in October.

Peterson stated that the warmer than typical weather has allow the district to keep restrooms and other facilities open longer than usual, but any significant change in the weather may necessitate immediate closure of some buildings. Peterson reported that Tri-States water is supposed to come to town to demonstrate to the district staff the proper way to remove the Chlorinator Control Mechanism at Glenwood Pool. This is necessary because of the annual threat of spring floods possibly ruining the equipment.

Peterson reported that the work on the operational and project budgets is underway and a draft budget should be ready for review in November, at which time the draft Levy Ordinance should have begun. Peterson informed the

board that he will attending the fall Directors round table in Pekin on Friday. He also repeated that anyone interested in running for one of the three commissioner positions should pick up the packets and information at the district office during regular office hours or call to make special arrangements.

7. **Committee reports** – none

8. **An Ordinance providing for the issue of General Obligation Limited Park Bonds, Series 2016, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.** - President Hemingway reviewed the amount and other points in regarding the annual bond issue and Ordinance 319 as presented. Peterson outlined projected expenditures from the bond proceeds. Following discussion Commissioner Sowers moved to approved Ordinance 319 for the issuance of \$601,725 General Obligation Park Bonds. Commissioner Horrell seconded the motion. The motion passed on roll call vote (5 ayes - 0 nays).

9. **Veterans Park Phase 2 status report** - Peterson reported that there had been considerable activity on the project over the last 6 weeks and is very close to completed. Peterson reviewed completed task and those that remain to be finished. He indicated that the district current is processing a payment request which will leave approximately a \$165,000 balance which will be held until the project passes final inspection. Peterson also informed the board that after that final payment the project funds identified for Veterans Park improvements will be approximately \$100,000 which is available for remaining development items in Veterans Park.

10. **Closed Session 5 ILCS 120/2 sec, 2(c) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees** - Remained in open session

11. **Open Commissioner Presentation and discussion of future agenda items** - Commissioner Hemingway extended his congratulations to the groups and individuals, as well as staff involved in the successful and worthwhile events at Veterans and Lakeview earlier this month.

6:25 - Meeting adjourned on motion from Horrell, second by Pettigrew.

Respectfully submitted

Ray Peterson, Secretary
Macomb Park District